

Document Pack



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

TUESDAY, 11 DECEMBER 2018

TO: ALL MEMBERS OF THE EXECUTIVE BOARD

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD** WHICH WILL BE HELD IN THE **CHAMBER, - COUNTY HALL, CARMARTHEN. SA31 1JP. AT 10.00 AM, ON MONDAY, 17TH DECEMBER, 2018** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Kevin Thomas
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Ref:	AD016-001

EXECUTIVE BOARD

MEMBERSHIP - 10 MEMBERS

Councillor	Portfolio
Councillor Emlyn Dole	Leader Corporate Leadership and Strategy; Chair of Executive Board; Represents Council at WLGA; Economic Development Represents the Council on the Swansea Bay City Region; Collaboration; Marketing and Media; Appoints Executive Board Members; Determines EBM Portfolios; Liaises with Chief Executive; Public Service Board
Councillor Mair Stephens	Deputy Leader Council Business Manager; Human Resources; Performance Management; Wales Audit; Training; I.C.T.; T.I.C. (Transformation, Innovation and Change); Strategic Planning
Councillor Cefin Campbell	Communities and Rural Affairs Rural Affairs and Community Engagement; Community Safety; Police; Counter-Terrorism and Security Act 2015; Tackling Poverty; Wellbeing of Future Generations; Third Sector Liaison ;Equalities
Councillor Glynog Davies	Education and Children Schools; Children's Services; Special Education Needs; Safeguarding; Respite Homes; Regional Integrated School; Improvement Service; Adult Community Learning; Youth Services; School Catering Services, Lead Member for Children and Young People; Youth Ambassador
Councillor Hazel Evans	Environment Refuse; Street Cleansing; Highways and Transport Services; Grounds Maintenance; Building Services; Caretaking; Building Cleaning; Emergency Planning; Flooding
Councillor Linda Evans	Housing Housing – Public; Housing – Private, Ageing Well
Councillor Peter Hughes Griffiths	Culture, Sport and Tourism Town and Community Councils Ambassador; Development of the Welsh Language; Theatres; Sports; Leisure Centres; Museums; Libraries; Country Parks; Tourism.
Councillor Philip Hughes	Public Protection Trading Standards; Environmental Health. Environmental Enforcement; Planning enforcement; Unlicensed Waste; Parking Services; Bio diversity
Councillor David Jenkins	Resources Finance & Budget; Corporate Efficiencies; Property/Asset Management; Procurement; Housing Benefits; Revenues; Statutory Services (Coroners, Registrars, Electoral, Lord Lieutenancy); Armed Forces Champion Contact Centres and Customer Service Centres
Councillor Jane Tremlett	Social Care & Health Adult Social Services; Residential Care; Home Care; Learning Disabilities; Mental Health; NHS Liaison/Collaboration/ Integration; Care Home Catering Services, Carers' Champion; Dementia Care Champion; Disability Ambassador

AGENDA

1. APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF PERSONAL INTEREST.
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE EXECUTIVE BOARD HELD ON THE FOLLOWING DATES:-
 - 3.1 19TH NOVEMBER, 2018 5 - 10
 - 3.2 3RD DECEMBER, 2018 11 - 16
4. QUESTIONS ON NOTICE BY MEMBERS
 - 4.1 QUESTION BY COUNCILLOR EDWARD THOMAS TO COUNCILLOR CEFIN CAMPBELL, EXECUTIVE BOARD MEMBER FOR COMMUNITIES AND RURAL AFFAIRS

“On 30 November it was announced that Morris Travel will be withdrawing from several bus routes in the North of the County. This will severally affect the elderly residents in our rural communities. What plans has the county in place to assist?”
5. PUBLIC QUESTIONS ON NOTICE
6. REGIONAL HOMELESSNESS STRATEGY 17 - 38
7. THE COURTAULD COMMITMENT 2025 39 - 46
8. FIVE YEAR CAPITAL PROGRAMME 2019/20 - 2023/24 47 - 62
9. COUNCIL TAX BASE 2019-20 63 - 96
10. MID-YEAR TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 1ST APRIL 2018 TO 30TH SEPTEMBER 2018 97 - 112
11. NJC PAY AWARD 2019 - PROPOSALS FOR IMPLEMENTATION OF THE NEW NATIONALLY AGREED PAY SPINE ON 1ST APRIL 2019. 113 - 134
12. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972.

NB: Reports are only printed in black and white to reduce costs. All reports however are available on-line so that members of the Committee / County Council and the public can view photographs/graphs in colour

EXECUTIVE BOARD

Monday, 19 November 2018

PRESENT: Councillor E. Dole (Chair)

Councillors:

H.A.L. Evans, L.D. Evans, D.M. Jenkins, L.M. Stephens, J. Tremlett, P.M. Hughes, P. Hughes-Griffiths, G. Davies and C.A. Campbell

Also in attendance:

Councillor D.M. Cundy

The following Officers were in attendance:

M. James, Chief Executive

C. Moore, Director of Corporate Services

J. Morgan, Director of Community Services

Mrs R. Mullen, Director of Environment

W. Walters, Director of Regeneration & Policy

J. Morgan, Acting Head of Homes & Safer Communities

A. Rees, Head of Learner Programmes

L.R. Jones, Head of Administration and Law

P.R. Thomas, Assistant Chief Executive (People Management & Performance)

D. Hockenull, Marketing and Media Manager

M.S. Davies, Democratic Services Officer

Chamber, County Hall, Carmarthen: 10.00 am - 11.25 am

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF PERSONAL INTEREST

Councillor	Minute Number	Nature of Interest
C. Campbell	9 – Model Teachers’ Pay Policy 2018/19	Brother and Sister-in-Law are teachers;
L. Evans	9 – Model Teachers’ Pay Policy 2018/19	Daughter is a teacher;
P. Hughes-Griffiths	9 – Model Teachers’ Pay Policy 2018/19	Daughter is a teacher;
P.M. Hughes	11 – Service Delivery Plan 2018/19 Environmental Protection	Interests in retail Trade.

3. MINUTES - 22ND OCTOBER 2018

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Executive Board held on the 22nd October, 2018 be signed as a correct record.

4. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by members.

5. PUBLIC QUESTIONS ON NOTICE

The Chair advised that no public questions had been received.

6. COUNCIL'S REVENUE BUDGET MONITORING REPORT

The Executive Board considered the revenue budget monitoring report which provided an update on the latest budgetary position as at the 31st August, 2018.

Overall, the report forecast an end of year overspend of £2,237k on the Authority's net revenue budget, with an over-spend at departmental level of £3,432k. The Housing Revenue account was forecasting an over-spend of £237k.

UNANIMOUSLY RESOLVED that the budget monitoring report be received.

7. CAPITAL PROGRAMME 2018-19 UPDATE

The Executive Board considered a report which provided an update on the capital programme spend against the budget for 2018/19 as at 31st August, 2018.

It was noted that a net spend of £57,535k was currently forecasted compared with a working net budget of £57,241k giving a £294k variance. The net budget had been re-profiled by a further £4.642m from 2018/19 to future years to take account of updated spend profile information and the budget slippage from 2017/18 was included within the circulated figures. An Education budget re-profiling exercise was also being undertaken to reflect the progress of schemes within the 5 year capital programme on the MEP programme.

UNANIMOUSLY RESOLVED that the capital programme update budget monitoring report, as detailed in Appendix A and B, be received.

8. REVENUE BUDGET STRATEGY 2019-20 / 21-22

The Executive Board considered the above report which provided an overview of the Revenue Budget for 2019/20 and the following two years. The report detailed the budget process timetable, the Welsh Government's current provisional settlement, the final settlement timetable and identified the validation and budget pressures that needed to be considered by members in setting next year's revenue budget. The report would form the basis of the budget consultation process that would be undertaken with the Council's scrutiny committees and the community during the period November, 2018 – January, 2019 prior to a report being submitted to the Executive Board and thence to Council.

Whilst the headline provisional settlement announced by Welsh Government had been better than predicted it was a reduction on the current year's settlement and when inflationary factors, demographic and demand changes were considered it would have a significant negative impact on the Council's resources.

The budget proposals, as presented in the report, assumed the full delivery of all of the savings proposals submitted, together with the identification and delivery of the shortfall in savings proposals 2020-21, and 2021-22. Further cost reductions needed to be identified and/or larger council tax increases would need to be agreed to deliver a balanced budget in each of the three years. Given the scale of the budget gap forecasted Council Tax increases had been increased from the previous MTFP [Medium Term Financial Plan] to 4.89% in each of the three financial years which provided at least some mitigation to the savings proposals which the council needed to consider.

Officers noted a number of minor amendments required in Appendix A relating to St. Clears Leisure Centre [Fact File column] and School Crossing Patrols [Efficiency description].

UNANIMOUSLY RESOLVED that the contents of the report be noted and the three year budget strategy be approved as a basis for consultation, and to specifically seek comments from consultees on the efficiency proposals detailed in Appendix A to the report.

9. MODEL TEACHERS' PAY POLICY 2018/19

(NOTE: Councillors C. Campbell, L. Evans and P. Hughes-Griffiths, having earlier declared an interest in this item, left the Council Chamber during its determination)

The Executive Board considered The Model Teachers' Pay Policy which had been updated to reflect September 2018 pay award as detailed in the School Teachers' Pay and Conditions Document 2018. Teaching associations, both regionally and locally, had been fully consulted on the Policy.

UNANIMOUSLY RESOLVED that the Model Teachers' Pay Policy 2018/19 be endorsed and circulated to Schools for formal adoption by their Governing Bodies.

10. MODEL UNATTACHED TEACHERS' PAY POLICY 2018/19

The Executive Board considered the Model Unattached Teachers Pay Policy which had been updated to reflect the September 2018 pay award as detailed in the School Teachers Pay and Conditions Document 2018.

UNANIMOUSLY RESOLVED that the Model Unattached Teachers' Pay Policy 2018/19 be endorsed and circulated to Schools for formal adoption by their Governing Bodies.

11. SERVICE DELIVERY PLAN 2018/19 ENVIRONMENTAL PROTECTION

(NOTE: Councillor P. Hughes, having earlier declared an interest in this item, left the Council Chamber during its determination)

The Executive Board considered the Environmental Protection Service Delivery Plan 2018/19 which outlined the roles and responsibilities of the Environmental Protection Section and detailed the demands and challenges on the service and how it was planned to positively address these for 2018/19.

It was noted that the Environmental & Public Protection Scrutiny Committee had recently endorsed the Plan.

UNANIMOUSLY RESOLVED to approve the Environmental Protection Service Delivery Plan 2018/19.

12. ACQUISITIONS AND DISPOSALS POLICY

The Executive Board considered a revised Property Acquisitions and Disposals Policy which had last been updated in 2005. The revised policy, particularly the appendix checklist procedures, responded to issues raised by a recent audit review of the systems and procedures associated with the management of Council properties. It was recognised that vacant properties could have a negative effect on a locality and the longer they remained vacant the higher the risk of vandalism and safety issues arising. It was hoped that the revised policy would support the sale of surplus properties in a timely manner to reduce this risk.

UNANIMOUSLY RESOLVED that the revised (June 2018) Property Acquisitions and Disposals Policy be approved.

13. DISCLOSURE AND BARRING SERVICE (DBS) CHECKS - POLICY

The Executive Board considered a draft Disclosure and Barring Service [DBS] Policy which, if approved, would ensure the Council operated within DBS and other related statutory guidance/codes. The policy, and associated processes, would ensure that any risk associated with employing people to work in schools, with children and/or vulnerable adults was minimised.

UNANIMOUSLY RESOLVED that the draft Disclosure and Barring Service [DBS] Policy be approved.

14. EMPLOYMENT REFERENCES - GUIDANCE

The Executive Board considered updated Employment References Guidance which reflected changes in practice and recent changes to Data Protection legislation. The revised Guidance was aimed at managers involved in the recruitment process and provided a guide to receiving and providing references. ACAS had recently published updated guidance on this subject and this had also been reflected in the Guide.

UNANIMOUSLY RESOLVED that the updated guidance be noted.

15. REVIEW OF GAMBLING POLICY

With reference to minute 10 of the Licensing Committee held on the 24th October 2018 the Executive Board considered a report on the review of the Gambling Policy which included the Consultation Document 2018 and revised Gambling Policy –Gambling Act 2005. Members noted that the current Gambling Policy, adopted by the authority in February 2016, had come into effect on the 11th of March 2016. The legislation required it to be reviewed at least every three years to ensure that it reflected feedback from the local community that the statutory objectives were being met. The Gambling Policy document reflected the results of the consultation and review process and complied with relevant legislation and guidance.

UNANIMOUSLY RESOLVED TO RECOMMEND TO COUNCIL that the amended Gambling Policy be approved.

16. REVIEW OF LICENSING POLICY

With reference to minute 11 of the Licensing Committee held on the 24th October 2018 the Executive Board considered a report on the review of the Authority's Licensing Policy which included the Licensing Policy Consultation Report and the revised Licensing Policy Statement reflecting the results of the consultation and review process. The current Licensing Policy had been adopted in February 2016, subject to further consultation being undertaken regarding the possible adoption of a Cumulative Impact Policy in relation to Lammas Street, Carmarthen. In April 2018 the legislation had been amended to refer to Cumulative Impact Assessments instead of Cumulative Impact Policies. The consultation exercise, undertaken between April 3rd – June 1st 2018 had been aimed at responsible authorities, local residents, businesses, existing licence holders and their representatives reaching 1000 individuals and organisations. The Board noted that the revised licensing policy document, appended to the report, reflected the results of the consultation and review process. As a result of the consultation exercise, the key issue raised had been that sufficient evidence existed to justify the adoption of a Cumulative Impact Assessment in respect of Lammas Street, Carmarthen. The scheme of delegation had been amended to reflect good practice and changes to the legislation.

UNANIMOUSLY RESOLVED TO RECOMMEND TO COUNCIL that the amended Licensing Policy be approved.

17. CWMAMMAN AFC

With reference to minute 11 of the meeting of the Executive Board held on the 30th April 2018 the Board considered a further application from Cwmamman AFC for financial assistance to enable the club to complete the second phase of its ground facilities upgrade, ensuring Tier 2 status to remain in the Welsh League.

UNANIMOUSLY RESOLVED to approve financial assistance to Cwmamman AFC to the value of £56k.

18. FLOOD RECOVERY WORKS

The Chair advised that this item had been withdrawn.

19. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972

The Chair reported that there were no items of urgent business.

20. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following items as the reports contained exempt information as defined in paragraph 14 of Part 4 of Schedule 12A to the Act.

21. REDEVELOPMENT OF FORMER PROVISIONS MARKET LLANDEILO (THE OLD MARKET HALL)

Following the application of the public interest test it was UNANIMOUSLY RESOLVED, pursuant to the Act referred to in Minute 20 above, to consider this matter in private, with the public excluded from the meeting as disclosing the content of this report would put the authority at a material disadvantage in any subsequent negotiations with third parties and potentially harm the public purse.

The Executive Board considered a report detailing the options which had been considered for the redevelopment of the Old Market Hall, Llandeilo, to provide new employment space. Given current funding opportunities and the lack of previous delivery success the Council was deemed to be well placed to be able to deliver this project.

It was noted that the building had been vacant for many years and various proposals for its redevelopment had been unsuccessful with the underlying cause being the higher cost to value of refurbishing this Grade II* listed building. An opportunity now existed, however, for the Council to secure external funding provided that the Council could commit to providing match funding. If progressed, it was anticipated that this project would give rise to:

- Creation of some 45 new jobs
- Support for 17 SME's through creation of top quality business space providing the base for local companies to develop
- Refurbishment of a landmark building

It was also anticipated that the project would act as a catalyst resulting in new businesses operating within the market town, creation of additional employment opportunities and the attraction of more visitors.

UNANIMOUSLY RESOLVED

- 21.1 that the Council leads on the delivery of the redevelopment of the Old Market Hall, Llandeilo, to provide new employment space;**
- 21.2 that the Council actively seeks external funding to support the project delivery;**
- 21.3 that the Council provides match funding as detailed in the report.**

CHAIR

DATE

EXECUTIVE BOARD

3 DECEMBER 2018

PRESENT: Councillor E. Dole (Chair)

Councillors: H.A.L. Evans, L.D. Evans, D.M. Jenkins, L.M. Stephens, P.M. Hughes, P. Hughes-Griffiths and G. Davies

Also in attendance:

Councillor J.M. Charles and D.M. Cundy

The following Officers were in attendance:

M. James, Chief Executive;
C. Moore, Director of Corporate Services;
J. Morgan, Director of Community Services;
W. Walters, Director of Regeneration & Policy;
L.R. Jones, Head of Administration and Law;
L. Quelch, Head of Planning;
D. Hockenull, Marketing and Media Manager;
J. Owen, Democratic Services Officer;
J. Laimann, Assistant Democratic Services Officer.

Chamber, County Hall, Carmarthen – 10:00am - 11:05am

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Cefin Campbell and Jane Tremlett.

2. DECLARATIONS OF PERSONAL INTEREST.

Councillor	Minute Number	Nature of Interest
Emlyn Dole	5 - Financial Assistance From The Following Grant Funds: Targeted Finance Fund And Welsh Church Fund.	<ul style="list-style-type: none">Application TFF/18/05: Grandson attends Ysgol Pontyberem;Application WCF/18/07: Councillor Dole is a part-time Minister of Caersalem Independent Chapel

3. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by members.

4. PUBLIC QUESTIONS ON NOTICE

The Chair advised that no public questions had been received.

**5. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS:
TARGETED FINANCE FUND AND WELSH CHURCH FUND**

(NOTE: Councillor E. Dole, having earlier declared an interest in this item, left the Council Chamber during its determination.)

UNANIMOUSLY RESOLVED that the following applications for assistance from the Targeted Finance Fund and the Welsh Church Fund be approved subject to the usual terms and conditions and those specified in the report:

Targeted Finance Fund:

<u>Applicant</u>	<u>Award</u>
Pontyberem Community Council, Pontyberem	£20,000.00

Welsh Church Fund:

<u>Applicant</u>	<u>Award</u>
Caersalem Independent Chapel, Pontyberem	£2181.25

6. ANY OTHER ITEMS OF BUSINESS

The Chair reported that there were no items of urgent business.

7. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following items as the reports contained exempt information as defined in paragraph 14 of Part 4 of Schedule 12A to the Act.

8. YR EGIN BUSINESS CASE

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute 7 above, to consider this matter in private, with the public excluded from the meeting, as it would involve the disclosure of exempt information contained in the report which contains details of likely available funding, and disclosing that information in advance of procuring a works contractor for Phase 2 of the build could prejudice the procurer's position.

The Executive Board considered a report which provided key information on the Yr Egin Business Case. Appended to the report was a detailed Full Business Case and supporting documents.

The Executive Board noted that following the successful completion of Phase 1 of the project, work for Phase 2 was due to start in December 2018 with full completion and occupation anticipated in March 2021.

UNANIMOUSLY RESOLVED that:

- 8.1. The Yr Ergin Full Business Case be submitted to both the UK and Welsh Government for approval;**
- 8.2. The Director of Corporate Services, in consultation with the Executive Board Member for Resources, be granted delegated authority to manage the financial delivery, including borrowing as and when required.**

9. LLANELLI LIFE SCIENCE AND WELL-BEING VILLAGE BUSINESS CASE

Following the application of the public interest test it was UNANIMOUSLY RESOLVED, pursuant to the Act referred to in Minute 7 above, to consider this matter in private, with the public excluded from the meeting as the report includes the business Case which is to be submitted to the UK and Welsh Governments for approval and contains indicative costs estimates, and disclosing those indicative costs estimates in advance of procuring a works contractor could prejudice the procurer's position.

The Executive Board considered a report which provided key information on the Llanelli Life Science and Well-Being Village Business Case. The Full Business Case and supporting documents were appended to the report.

Whilst the Executive Board were satisfied that the 5 case Business Plan was robust and ready for submission to the UK and Welsh Government for approval, Members were cognisant of recent events and press reports. Therefore, it was considered necessary to review the project whilst seeking further assurance from Officers, including an external expert legal view, in order to demonstrate that all due process had been followed and that public funds were fully protected.

The Executive Board noted that, in essence, the Collaboration Agreement with Swansea University and Sterling Health Security Holdings Limited was intended to finalise a Development Agreement to take the Scheme forward. Since this Development Agreement had not been completed, there was no legally binding commitment or liability on the Council as yet.

In response to a query, Officers advised that it was entirely feasible to consider an alternative method to deliver the Scheme. It was explained that an Institute of Life Science (ILS) was to be built for Swansea University, Health facilities were to be built for Hywel Dda Local Health Board (HDLHB) and leisure facilities were to be built for Carmarthenshire County Council. The Executive Board were informed that these could be delivered by Carmarthenshire County Council without any development partners. Furthermore, Officers were confident that the County Council could deliver the other key elements and secure private funding itself if necessary.

UNANIMOUSLY RESOLVED that:

- 9.1. The formal submission of the Llanelli Life Science and Well-Being Village Full Business Case be approved in principle and forwarded to the UK and Welsh Government for approval;**
- 9.2. The Director of Corporate Services, in consultation with the Executive Board Member for Resources, be granted delegated authority to manage the financial delivery, including borrowing as and when required;**
- 9.3. Prior to any further action, Officers be instructed to provide reassurance that all due legal process had been followed and report back to the Executive Board accordingly;**
- 9.4. Officers be requested to look at alternative delivery methods to ensure that this extremely important and much needed investment in Llanelli can be completed.**

10. FORMER GRILLO SITE, BURRY PORT

Following the application of the public interest test it was UNANIMOUSLY RESOLVED, pursuant to the Act referred to in Minute 7 above, to consider this matter in private, with the public excluded from the meeting, as disclosure would put the authority at a material disadvantage in any subsequent negotiations with third parties and potentially harm the public purse.

The Executive Board considered a report on the former Grillo site in Burry Port along with supporting documents. The site is currently in private ownership and amounts to 7.34 acres and adjoins Council owned land.

The report highlighted that development of the site would support the Council's regeneration aspirations for Burry Port and delivery of the Burry Port Masterplan.

The Executive Board noted that, without Council intervention, it would be unlikely that this site would come forward for development in the near future. Furthermore, the development would bring forward much needed housing in an area of high demand and the commercial element of the development would create new employment opportunities.

UNANIMOUSLY RESOLVED that:

- 10.1. The acquisition of the former Grillo site, Burry Port, on the basis of Option 3 as stated in the report be approved;**
- 10.2. Funding be provided on an invest to save principle from the Development Fund (£1.5m) and the Major Development Fund (£500k).**

11. JACKSONS LANE CARMARTHEN

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute 7 above, to consider this matter in private, with the public excluded from the meeting, as disclosure would be likely to undermine the viability of the proposed development.

The Executive Board considered a report on a revised commercial development at Jackson's Lane Carmarthen.

It was noted that the Developer's proposal was in line with the County Council's vision for the area and would align with the aims of the town centre masterplan, which has the support of the Carmarthen Town Forum.

UNANIMOUSLY RESOLVED to proceed with the development at Jackson's Lane on the basis of Option 3 as set out in the report.

CHAIR

DATE

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EXECUTIVE BOARD

DATE: 17TH DECEMBER, 2018

SUBJECT :

REGIONAL HOMELESSNESS STRATEGY

Purpose:

The strategy document outlines key themes and priorities in relation to how Carmarthenshire, Pembrokeshire, Ceredigion and Powys will prevent and tackle homelessness over the coming years

Recommendations/Key Decisions required:

- To approve the Regional Homelessness Strategy.

REASONS:

- Local Authorities in Wales are required to produce a homelessness strategy in accordance with Housing (Wales) Act 2014;
- Executive Board previously agreed to develop a regional strategy with Ceredigion, Pembrokeshire and Powys;
- We have carried out a review of homelessness in Carmarthenshire by undertaking an analysis of key data and by consulting key stakeholders; and
- The strategy document outlines a regional direction of travel which identifies key priorities.

Relevant scrutiny committee to be consulted: **YES - Community Scrutiny – 23rd November, 2018**

EXECUTIVE BOARD:

Scrutiny Committee recommendations / comments:

- Community Scrutiny Committee recommended to Executive Board that the report be accepted.

Exec Board Decision Required -Yes – 17th December, 2018

Council Decision Required -Yes – 9th January, 2019

Executive Board Member Portfolio Holder:

Cllr. Linda Evans(Housing Portfolio Holder)

<p>Directorate Communities Name of Head of Service: Jonathan Morgan</p> <p>Report Author: Jonathan Willis</p>	<p>Designations:</p> <p>Acting Head of Homes and Safer Communities.</p> <p>Advice and Tenancy Support Manager</p>	<p>Tel Nos.</p> <p>01267 228960</p> <p>01554 899232</p> <p>E Mail Addresses:</p> <p>jmorgan@carmarthenshire.gov.uk</p> <p>jnwillis@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY
EXECUTIVE BOARD
DATE: 17TH DECEMBER, 2018

SUBJECT:
REGIONAL HOMELESSNESS STRATEGY

Purpose

The strategy document outlines key themes and priorities in relation to how Carmarthenshire, Pembrokeshire, Ceredigion and Powys will prevent and tackle homelessness over the coming years.

The themes and priorities have been developed from a review of homelessness services undertaken by each local authority across the region.

For each theme, detailed actions will be developed for Carmarthenshire. The strategy gives examples of what these actions will look like, with a more detailed action plan to follow early in 2019.

Context

The Housing (Wales) Act 2014 introduced new responsibilities on local authorities to prevent homelessness. In Carmarthenshire, we undertook a service review prior to the new legislation coming into force. Key changes involved the re-alignment of our Housing Options Service that involves creating a single point of contact for service users seeking housing advice. The team pooled a range of expertise and the team now has a range of specialist advisors and partners whose aim it is to tackle the root cause of any particular housing problem presented.

Partnership working has been key to meeting these new duties and providing a better service. Key partners who are co-located with our housing teams are:

- The Wallich, who provide mediation services;
- Shelter, who provide money advice and general advocacy;
- Care and Repair, who support older people install adaptations and help with other home improvements; and
- Pobl, who provide financial support to access the private rented sector.

What are the key themes identified across the region?

It is recognised that each local authority area will be different but some key themes with regard to homelessness have been identified across the region. These are:

- *The number of households triggering homelessness duties has generally increased, since the introduction of the recent Housing Act;*
- *Increasing pressures on Housing Options “emergency response”;*
- *People approaching Council homelessness services with ever more complex needs;*

- *Less affordable options for single people, (especially those under 35);*
- *Challenges of the introduction of Universal Credit; and*
- *All services are facing on-going financial challenges which means we must think differently.*

What are the key priorities?

The strategy identifies seven key priorities that are supported by a range of high level actions. These priorities are:

1. *Continuing to evolve and harness community-based services to assist in the prevention of homelessness;*
2. *By utilising intelligence, exploring how we can focus support to households in those localities which are producing the highest proportion of homelessness cases in order to prevent it;*
3. *Utilising IT systems and technology to prevent homelessness by ensuring systems are in place which flag up issues early to trigger help and advice as early as possible;*
4. *In partnership with key agencies, exploring how a multi-agency case management approach can evolve to meet the needs of households who revolve around the homeless system and place demands on a variety of services;*
5. *In partnership with local stakeholders and other statutory services, exploring whether a 'Housing First' approach can be developed to support those with the most complex needs;*
6. *Each authority, with their Housing Association and private landlord partners, developing affordable and sustainable housing options for single people; and*
7. *Each authority developing close partnership working with DWP/Job Centre+ to mitigate any impact the introduction of Universal Credit may have on household's ability to retain their tenancies.*

Recommendations:

- To approve the Regional Homelessness Strategy.

DETAILED REPORT ATTACHED?	YES- Regional Strategy
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CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Acting Head of Homes and Safer Communities

1. Scrutiny Committee – Members of the Community Scrutiny Committee were consulted on the 23rd November, 2018.

2. Local Member(s)

Local Members were consulted as part of the homelessness review via a member's seminar.

3. Community / Town Council

Will be consulted as part of the development of the proposed action plan.

4. Relevant Partners

Relevant partners were consulted as part of the homelessness review.

5. Staff Side Representatives and other Organisations

Relevant staff have been fully involved throughout the process

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Review of Homelessness in Carmarthenshire		<u>\\ntcarmcc\cfp\Housing\Public Docs</u>

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*Regional
Homelessness
Strategy-
Key themes and
priorities*

September 2018

DRAFT

Contents

What is the purpose of this strategy?.....	3
What is the direction of travel to prevent and tackle homelessness?.....	4
What is the context?.....	5
What's happening to homelessness in the region?.....	7
How we tackle Prevention, accommodation and support options in Carmarthenshire?.....	10
Our key priorities – What are we going to do?.....	12

DRAFT

What is the purpose of this strategy?

This plan highlights the key themes and priorities in relation to how Carmarthenshire, Pembrokeshire, Ceredigion and Powys will prevent and tackle homelessness over the coming years.

The themes and priorities have been developed from an overarching review of homelessness service across the region, the detail of the work undertaken in Carmarthenshire can be found by accessing the following link:

<\\ntcarmcc\cfp\Housing\Public Docs>

For each theme, detailed actions will be developed for Carmarthenshire. This plan gives examples of what these actions will look like, with a more detailed action plan to follow early in 2019.

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What is the direction of travel to prevent and tackle homelessness?



Diagram 1: Taken from the 'Homeless Hub', Canada <http://homelesshub.ca/solutions/prevention>

The diagram illustrates our direction of travel. The illustration at the top indicates how, traditionally, services and resources have been focussed. The majority are centred on providing the 'emergency response', i.e. are triggered when a household is homeless.

To make services more effective and prevent people falling into crisis we should be thinking differently and focussing resources differently. We want to move to the bottom illustration in order that support is delivered early, and that people can access help before they fall into crisis.

This plan will outline our desire to shift the current approach, by drawing resources and demand from the 'emergency response', and triggering our homelessness duties, to the following two key areas;

- Community-based support to prevent homelessness before it becomes a crisis; and
- Developing support and accommodation options, particularly for those with complex needs who are creating demands on a variety of services.

What is the context?

National

This plan aligns with the 'Well Being of Future Generations (Wales) Act 2015 by making sure we think about the long-term impact of our decisions, work better with people, communities and each other, and prevent persistent problems re-occurring. To deliver this plan will also require close collaboration and partnerships with key stakeholders.

The Housing (Wales) Act 2014 introduced new duties for local authorities and its partners by:

- Putting the prevention of homelessness at the very heart of the homelessness agenda; and
- Bringing the use of the private rented sector into a far more prevalent position in relation to discharging homelessness duties.

We have done a lot of work in Carmarthenshire to focus on prevention but we know we need to do more. A recent Welsh Audit Office report still highlighted how “local authorities continue to focus on managing people in crisis rather than stop homelessness from happening in the first place”.

As a result we want to continue to change cultures in relation to preventing homelessness, working more across departments and agencies.

Regional

This plan has been developed across the region and aims to ensure sufficient options and opportunities for local people to access affordable or social housing and to enable them to remain within the community of their choice.

The Welsh Language and promotion of bi-linguism plays a key role across the region. It is acknowledged that communities are continuing to change due to the lack of affordable housing and employment, and this change is having a direct impact on the Welsh language and culture. This plan will ensure people are able to access prevention services and have a range of affordable accommodation and support options.

From Carmarthenshire’s perspective, we will need to ensure that accommodation options for homeless people are linked with how we utilise our current supply of accommodation, both social and private rented. This will particularly be the case for

young single people as well as families. We will also ensure that our successful Affordable Homes Delivery Plan reflects the priorities contained in this plan.

Above all we want to help people at ‘the right time, in the right place’ and to empower local communities.

We will focus on developing more preventative services, reduce crisis interventions and provide more accommodation and support options for those that need it.

DRAFT

What's happening to homelessness in the region?

In order to plan how we take services forward, it is important to first take stock. As has been said each of the authorities have undertaken reviews of how homelessness services are currently delivered and how they are working in partnership with all key stakeholders.

Clearly, there are differences in each area; but it is possible to identify some key themes.

1. Since the introduction of the recent Housing Act the number of households triggering homelessness duties has generally increased.

Local Authority	Number of households triggering homeless duties 2015-16	Number of households triggering homeless duties 2017-18
Carmarthenshire	1044	1488
Ceredigion	432	390
Pembrokeshire	741	855
Powys	432	453
Total	2,649	3,186

It can be seen that Carmarthenshire has not only the highest number of households triggering homelessness duties but has also shown the biggest increase over the two year period.

The high number triggering homeless duties is reflective of the population in Carmarthenshire and the number of private rented properties (Carmarthenshire-10,325; Ceredigion-5,517; Pembrokeshire-6,991; Powys-8,226.¹ The increase reflects our current approach where our partners help us identify those in crisis. This is seen in the number of cases we receive which on average amounts to 3,000 in a year (1,900 on average judged to exhibit a threat of homelessness). There is clearly further work needed with partners and support providers to ensure we intervene earlier.

When homeless duties are triggered local authorities work with those cases to prevent and relieve the situation. As a result of our advice, prevention and relief work in Carmarthenshire last year 162 cases were eventually classed as homeless. It should be recognised that these cases were not rough sleepers and were mainly housed in good quality accommodation provided by ourselves or alternatively with family and friends as an interim measure. Clearly we continue to work those cases to source a long term housing solution.

¹ Source: Rent Smart Wales 2018

2. There is increasing pressure on Housing Options / ‘the emergency response’.

The Housing Options Teams’ are carefully managing their resources to meet increased demands. We do know, however, that if demand continues to rise there is less time dedicated to each case and the options available to assist and help the household resolve their housing issue will become increasingly difficult to access.

As a result we want to better manage this demand by switching attention to more preventative services and managing supply by delivering more appropriate affordable housing options.

3. People are approaching Council homelessness services with ever more complex needs.

Key feedback from those delivering the ‘emergency response’ and discharging the authority’s homelessness duties, was the increase in the complexity of the issues being faced by some households who are approaching them.

The reasons for this need to be explored in more depth, but the evidence suggests that those with a variety of complex mental ill health, substance misuse and offending issues are unable to sustain their housing and are returning regularly for help and assistance.

4. Less affordable options for single people, (especially those under 35).

The options for single people, which are both affordable and sustainable, are becoming increasingly difficult to access. The table below indicates the proportion of single people on each Council’s current housing register.

Local Authority	% of households with one bed housing need on housing register
Carmarthenshire	60%
Ceredigion	49%
Pembrokeshire	61%
Powys	44%

As the table illustrates, the demand for single person accommodation would appear high. The proportion of households on waiting lists with a need for one bed roomed accommodation far exceeds the proportion of one bed properties available within the social housing stock. (This becomes even more pronounced when you omit one bed accommodation designated for older people).

The private rented sector was highlighted as a key partner in meeting these needs, but the review did suggest an ever-greater reluctance for landlords to get engaged in this agenda.

Landlords are reportedly leaving the market, not only because of increased regulation, (such as 'Rent Smart Wales'); but also, welfare reform which is being perceived as an increasing risk when letting properties.

5. Challenges of the introduction of Universal Credit

Universal Credit is a benefit being introduced across the UK to replace six existing means tested benefits. It is already in place, to a degree, in all four authorities for claimants who have less complex claims. It will be going live for all new claimants, and anyone who experiences a change of circumstance from December 2018.

All reviews have flagged the concerns of agencies, both working in housing and beyond, in relation to how this new approach will impact upon vulnerable people and the impact it will have on them being able to pay their rent and retain their housing.

6. All services are facing on-going financial challenges

This makes it even more important that we think differently and innovatively in how we provide the services in the future, both in terms of prevention and accommodation and support options.

How we tackle Prevention, accommodation and support options in Carmarthenshire?

Key features of our approach involve:

We have re-aligned the service using existing financial services to try to tackle the main reasons for homelessness. These involved problems with their private sector home, affordability (problems with paying mortgage, rent arrears), relationship break down and property suitability.

We created a specific team of Housing Advisors by re-training existing staff to deal with the most common causes of homelessness we identified through our research locally.

We have created a "hub" of specialist advisors and partners to tackle these main issues presented. The main parts involve:

- Housing Advisors — who undertake in depth advice and support to prevent homelessness or find alternative accommodation.
- Occupational Therapists—who support re-housing disabled people and those with serious health issues.
- Private Sector Support Officers/Environmental Health Officers—to support tenants and landlords in the private rented sector.
- Home Improvement Officers —to support keeping people in their own home by facilitating adaptations and other essential improvement work.

Our Advice and Tenancy Support Team are co-located with key partners:

- Care and Repair (specialists in helping older people)
- Shelter (providing support to prevent homelessness and providing specialist money advice),
- Pobl (providing bonds enabling access to the private rented sector)
- The Walich who provide mediation services.

Partners provide support, improving capacity and by providing expertise on the key matters which cause customers to make contact with the service and contribute to homelessness.

We have also improved relationship with private landlords by developing our own lettings agency. We have developed our partnership with landlords and manage 160

private lets on behalf of landlords which have had a significant impact on re-housing homeless households.

Local authorities are required to offer temporary accommodation to those households who are homeless and may be determined in priority need.

We acquire temporary accommodation stock through the private rented sector and is mainly located in the three main townships of Ammanford, Llanelli and Carmarthen. The stock consists of 38 units of single person accommodation and 59 units of family accommodation.

The majority of the temporary accommodation stock is located in Llanelli and is reflective of the high homelessness demand and the need for families/ individuals to remain in this area. The single person accommodation units are managed in-house with the help of the landlords and the family accommodation is outsourced and managed by Cartrefi Hafod Housing Association. All the accommodation meets the appropriate legal standard and is visited on a regular basis.

Areas of Good Practice in Carmarthenshire

Wales Audit Office Report – How Local Government manages demand – Homelessness published in January 2018 highlighted Carmarthenshire as:

- “a good example of how to deal with service demand by trying to resolve a people’s issues at the first point of contact”
- “having a good relationship with private landlords and that considerable investment has been made in developing and managing these relationships”
- “one of the authorities who are improving joint working through co-location with partners working alongside the service. Thus enabling a more options to resolve people’s homelessness situation.”

Our key priorities – What are we going to do?

1. Continue to evolve and harness community-based services to assist in the prevention of homelessness

We need to manage the increased numbers of households triggering homelessness duties. As a result, we need to find a way of working to get to people earlier and 'turn off' this demand.

There are community services currently aiming to do this. For example, the Regional Supporting People Plan is advocating the development of locality-based support services across the region and this is in the process of being adopted. These services will play a key role. It is not just these services, however. Health services are moving into the community, Social Services are recognising the importance of getting to people early, and developments like 'Local Area Coordination' & 'Community Connectors' are vital to tap into.

Community led organisations, such as food banks, are in a position where they can spot vulnerable people early and draw in the support they need.

We will also work closely with social housing providers, both Council and Housing Associations. Their housing officers are the 'eyes and ears' on the estates they work; and their local intelligence will be harnessed to ensure support can be delivered early to any household facing housing issues.

Actions for Carmarthenshire:

- **Explore how the existing 'locality' services are modelled and how they can adapt to meet homelessness prevention objectives; and**
- **Develop a plan with key departments and external partners outlining how we can work more effectively in the heart of communities to prevent homelessness.**

2. By utilising intelligence, explore how we can focus support to households in those localities which are producing the highest proportion of homelessness cases in order to prevent it.

From research undertaken as part of the review in Carmarthenshire, it was established that those triggering homelessness duties are often living in certain areas. There are 58 council wards across the County; over 50% of households found homeless / at threat of homelessness came from just 10 of these wards.

We need to develop this intelligence across the region. We will identify the wards which are experiencing most homelessness, and then model our early intervention services, so they are targeting these wards / households and preventing homelessness.

Actions for Carmarthenshire:

- **Review all prevention services in the wards exhibiting the highest incidences of homelessness. The exercise should involve mapping all services currently being provided and consideration given to the contact with potentially homeless households; and**
- **Partnerships and protocols need to be established in these areas to prevent homelessness. Consideration given to existing assets and community settings that can be utilised to deliver this partnership working. For example, food banks, libraries, etc.**

3. *Utilise IT systems and technology to prevent homelessness by ensuring systems are in place which flag up issues early to trigger help and advice as early as possible.*

IT can have an important role to play in identifying issues early. Ceredigion already has a system in place which allows households and the agencies they are working with to upload their housing needs on line. This then allows a response early and can 'turn off' demands on the frontline service.

A similar system is now being commissioned by ourselves and Powys. When establishing these systems, it is essential they are developed in full partnership with partner agencies working in communities and that they can trigger responses for support before any statutory duty is triggered.

Actions for Carmarthenshire:

- **Implement a new IT system (January 2019) to help manage our housing allocations and ensure housing needs are recorded and acted upon as effectively and as early as possible. In developing this system, we will ensure it 'flags' potential homelessness and allows a swift support response; and**
- **All agencies working in locality areas, who are likely to work with people at threat of homelessness, will be trained in how it works, how to access and complete.**

4. In partnership with key agencies explore how a multi-agency case management approach can evolve to meet the needs of households who revolve around the homeless system and place demands on a variety of services.

The reviews found that all authorities are struggling to meet the needs of those with the most complex needs. These might not constitute large numbers of households, but the demands they create are significant; not just on housing services but Health, Social Services, criminal justice and substance misuse services.

Other local authority areas in Wales are trying to meet the needs of this group by establishing partnerships to 'case manage' the support these households receive. For example, Neath Port Talbot has established a 'Street Vulnerable Multi Agency Risk Assessment Committee', chaired by South Wales Police and involving a variety of agencies.

This type of partnership approach, which doesn't simply end once the household is housed, will be explored to identify if it can help reduce demands on homelessness services and improve the outcomes for those households who often 'revolve' through the homelessness system.

Actions for Carmarthenshire:

- **Housing Options to set up and lead a 'Street Vulnerable Multi Agency Risk Assessment Group' involving key agencies, such as the Police, Probation, Mental Health and Substance Misuse. We will discuss the development of a Carmarthenshire approach for those with the most complex needs. The purpose of which is to ensure a joined up approach to resolving support requirements and housing need;**
- **We will dedicate an existing member of our Advice and Tenancy Support Team to facilitate the housing response and play a full part in any case management approach developed; and**
- **Further develop our out-reach work to any identified "street homeless", to make sure we are able to respond quickly.**

5. In partnership with local stakeholders and other statutory services, each explore whether a 'Housing First' approach can be developed to support those with the most complex needs.

In partnership with the multi-agency approach described above, we will also explore taking a 'Housing First' approach to meeting the needs of the households with the most complex needs.

What is Housing First?

“Housing First’ is a recovery-oriented approach to ending homelessness that centres on quickly moving people experiencing homelessness into independent and permanent housing and then providing additional support and services as needed” -WG 2018

For more details the Welsh Government have published Housing First – National Principles & Guidance - <https://gov.wales/docs/desh/publications/180206-housing-first-en.pdf>

The approach is being advocated by both UK and Welsh Governments and international evidence suggests it leads to far more positive outcomes for these households in relation to the sustainability of their accommodation.

By taking this approach, authorities will work over and above their duties. Any service will ignore issues like ‘priority need’ or ‘intentionality’; the housing provided will sit outside the normal allocations process and be made available on a permanent basis.

Each authority will explore with partners, such as housing providers, Health and Social Services. If there is an appetite to develop this type of service and, if so, plan and commission a service to reflect local needs.

The concept is based around the principle that people with chronic housing and support needs should be offered ‘normal’ housing first with support built around their needs, rather than expecting them to pass through a hostel or other interim housing where they are prepared for longer term accommodation which they would move on to. The concept has been applied most specifically with people who are rough sleepers or at least very marginally housed, and who have chronic and complex support needs.

Actions for Carmarthenshire:

- **Consider with partners whether there is an appetite to develop a ‘Housing First’ project in Carmarthenshire; and**
- **Use the multi-agency case management process to identify those individuals who would benefit from the approach.**

6. Each authority to explore with their Housing Association and private landlord partners how to develop affordable and sustainable housing options for single people

As discussed, it is not just those with the most complex issues who are placing pressures on the emergency response. Each authority is facing pressure securing housing options for single people.

Actions for Carmarthenshire:

- Review the availability of affordable single person accommodation in current supply;
- Develop new models of affordable single people accommodation in the areas of demand, moving away from large concentrations to more manageable dispersed provision; and
- Remodel the provision of temporary accommodation and supported accommodation for young people, making sure wider issues such as employment and training and health impact are addressed as is possible.

7. Each authority to develop close partnership working with DWP/Job Centre+ to mitigate any impact the introduction of Universal Credit may have on household's ability to retain their tenancies.

The implementation of this new benefit system has been flagged up as a challenge. Work is on-going in all four authorities to prepare for this, but it needs to be a key objective of this plan to ensure we are working in close partnership with DWP and Job Centre+ colleagues. This will ensure that the required help and support is available for all households making the transition to the new benefit.

Actions for Carmarthenshire:

- Implementation of Universal Credit Action Plan from December 2018

Each of our priorities looks to explore how we can refocus services, so they are working to either prevent households becoming homeless or offer the right support and accommodation options to avoid them becoming homeless again.

Executive Board 17th December 2018

Subject: The Courtauld Commitment 2025

Purpose:

The purpose of this report is to provide information on the Courtauld Commitment 2025, initiated by WRAP. The report will explain the ethos of the 10 year voluntary agreement, which brings together organisations across the food system, to make production and consumption more sustainable. The report will highlight the benefits of joining the partnership for Carmarthenshire County Council.

Recommendations / key decisions required:

Carmarthenshire County Council signs the Courtauld Commitment 2025 Agreement, as a demonstration of the Council's existing strategy to reduce food waste.

Reasons:

By encouraging residents, staff and stakeholders to reduce the amount of food waste they generate, Carmarthenshire County Council can play an important role in reducing food waste. The Courtauld Commitment 2025 agreement will align Carmarthenshire with some other Welsh Local Authorities, along with producers, retailers and consumer organisations that have formed a partnership agreement across the whole food and drink supply chain that are committed in aiming to reduce food waste by 20% by 2025.

Relevant scrutiny committee to be consulted - NO

Exec Board Decision Required YES

Council Decision Required NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Councillor Hazel Evans, Environment

Directorate	Environment	Tel Nos. 01267 224500
Name of Head of Service:	Ainsley Williams	E Mail Addresses: Aiwilliams@sirgar.gov.uk
Report Author:	Geinor Lewis Waste Strategy & Policy Manager	Tel Nos. 01267 224565 E Mail Addresses; Gmlewis@sirgar.gov.uk

EXECUTIVE SUMMARY

Executive Board

17th December 2018

The Courtauld Commitment 2025

1. Background

Courtauld 2025 is a voluntary agreement that brings together organisations across the food system – from producer to consumer – to make food and drink production and consumption more sustainable. Meeting the Courtauld 2025 targets will help the UK achieve UN Sustainable Development Goal 12.3 by 2030.

Courtauld 2025 is a ten-year commitment to identify priorities, develop solutions and implement changes at scale – both within signatory organisations and by spreading new best practice across the UK.

By targeting hotspots of resource use, the agreement could assist in cutting the waste and greenhouse gas emissions associated with food, drink by at least one-fifth per person during the course of the agreement, and improve water stewardship. By working collaboratively the possibilities are to:

- Provide lower impact products
- Provide them more efficiently
- Help people get more value from the food and drink they buy
- Make best use of remaining waste and surplus food.

The targeted overall outcomes from 2015 to 2025, calculated as a relative reduction per head of population, are:

- 20% reduction in food & drink waste arising in the UK
- 20% reduction in the GHG intensity of food & drink consumed in the UK

To put into context with Welsh Government Waste Policy and Welsh Local Authority targets we are currently striving to work towards a 70% recycling rate for 2024/2025 in line with the overarching strategy 'Towards Zero Waste' The waste management plan delivers priority aims for:

- developing a circular economy,
- the goals of the Wellbeing of Future Generations (Wales) Act 2015,
- green growth,
- resource efficiency,
- tackling poverty,
- increasing resilience for the Welsh economy

2. What Courtauld Commitment 2025 will mean for Carmarthenshire County Council

Signing up to the Courtauld Commitment 2025 will allow Carmarthenshire to be a part of a voluntary partnership agreement that will strengthen the existing aims and objectives of the waste division in encouraging recycling for unavoidable food waste to meet statutory recycling targets. The current work of raising awareness of Council recycling initiatives and waste minimisation messages will only be strengthened by the wider resource base available through the agreement. The agreement will provide access to;

- Campaign materials to help residents reduce food waste and save money
- Providing a resident focussed campaign to promote, and that delivers benefits to the community including saving household costs.
- Provision of a framework for, and evidence of progress against the Authorities targets
- Access to new insight, guidance and tools that are outputs from the programme of collaborative working groups.
- Opportunities to participate directly in collaborative Working Groups to develop and share best practice
- Support the delivery of the Wellbeing Future Generations Act goals e.g. ;
 - A Wales of cohesive communities – Community events themed around food waste minimisation e.g. better use of leftovers and using food waste bins for any unavoidable food waste
 - A Wales of vibrant culture and thriving Welsh Language – resource materials available bilingually
 - A healthier Wales – The top 10 most wasted foods include healthy, nutritious food such as fresh produce, dairy and poultry, we will encourage Carmarthenshire residents to reduce food waste by providing guidance on planning meals and using leftovers for healthy additional meals

By signing the commitment the requirements are, to provide an account to WRAP annually on the activity and actions taken to support the delivery of the Courtauld 2025 targets. 2018/2019 requirement is to support 'Love Food Hate Waste' by adding detail of the digital campaigns to the Council website using the 'proud to support' logo.

There is no financial contribution. Being an engagement partner is free for Local Authorities. However, Carmarthenshire County Council would be expected to provide support in kind, such as providing meeting venues, promoting or sponsoring community events and training.

The Agreement is attached at Appendix A

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **A Williams**

Head of Waste & Environmental Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	NONE	NONE	NONE	NONE	NONE

Policy, Crime & Disorder and Equalities

Supports Council Waste Management Strategy which delivers against the national policy of "Towards Zero Waste". Signing up to the Courtauld Commitment 2025 supports the Wellbeing and Future Generations Act as set out in the report above, but also in terms of delivering a Sustainable Wales.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **A Williams**

Head of Waste & Environmental Services

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection

OUR VISION

is a world in which food and drink are produced and consumed sustainably.

Courtauld 2025 gives us a framework for collaboration towards this goal. Population growth, climate change, water stress and the waste of food and resources require us to take action today to safeguard tomorrow.

Courtauld Commitment 2025
cutting the costs of future food & drink

OUR COLLECTIVE AMBITION

is to cut the amount of resource needed to provide our food & drink by one-fifth in ten years, increasing value for everyone. The targeted overall outcomes from 2015 to 2025 are:

20% reduction per capita in food & drink waste arising in the UK¹

20% reduction per capita in the greenhouse gas emissions of food & drink consumed in the UK²

A reduction in impact associated with water use in the supply chain³

To achieve these outcomes we will work together across the entire food chain, from producer to consumer, to deliver changes which we cannot realise individually.

OUR COLLECTIVE IMPACT

This will make food supply more efficient and resilient to future changes, reduce environmental impact, and help people get the best value from their food and drink.

MY ORGANISATION

This is a collaborative programme looking to stimulate substantial change for the longer-term. Our role is to help communicate the actions which can make the biggest difference, and equip and encourage people to make changes. By participating in Courtauld 2025, we will:

- **Help our communities** – by providing valued information on food choices and skills, so that people can enjoy eating more sustainably
- **Support our businesses** – by promoting the opportunities to improve businesses' own operations and ways of working with suppliers and customers.



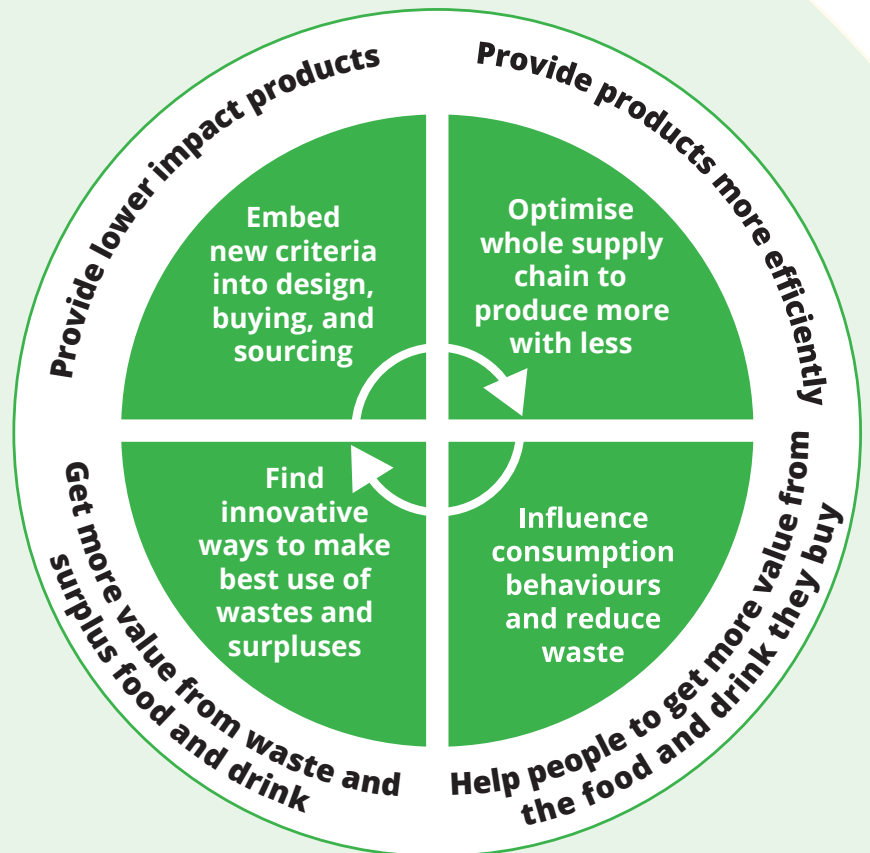
1. Including UK production, manufacture, distribution, retail, hospitality & food service and households. Initially measured post-farm-gate. Pre-farm gate measurement approaches to establish a baseline are under development and will be considered for inclusion at a first review point in 2018. In the meantime, collaborative project activities to reduce food waste will include a focus on pre-farm gate waste.
2. Including production in the UK & overseas, manufacture, distribution, retail, hospitality & food service and households
3. Specific metric and target to be developed and agreed in partnership with signatories.

MY COMMITMENT

We will work with our members and stakeholders to share best practice and support the implementation of changes across the four areas opposite – where relevant to our audience.

We will support collaborative projects in these areas, where we are able.

We will report annually to WRAP on the actions we have taken to promote changes which deliver the collective Courtauld 2025 ambition, and our estimated impact where quantifiable (e.g. number of businesses reached, amount of food and drink supply influenced, collective impacts of actions taken).



WRAP's ROLE

- Bring stakeholders together across the food chain to generate evidence and new insight on best practice for businesses and households
- Share the latest evidence on the effective use of engagement methods to support take-up of best practice
- Coordinate outreach: working with signatories to share new insights more widely across the sector; and leading a programme of consumer engagement
- Provide insights, messaging and communications templates to help you engage your audiences
- Provide an efficient reporting framework – drawing from your existing reporting where needed
- Compile national-level data on progress against overall targets in milestone years: 2018, 2021 and 2025
- Develop a way of monitoring water impacts – agreeing this with signatories before developing a target

Name:

Position:

Organisation:

Signature Date:



Executive Board 17th December 2018

FIVE YEAR CAPITAL PROGRAMME 2019/20 – 2023/24		
RECOMMENDATIONS / KEY DECISIONS REQUIRED:		
That Executive Board:		
<ul style="list-style-type: none"> Notes the content of this report and endorses it for consultation purposes. 		
REASONS:		
To provide Executive Board with initial proposals for the Five Year Capital Programme for 2019/20 – 2023/24.		
Relevant scrutiny committees to be consulted		
TBA		
Exec Board Decision Required		YES
Council Decision Required		NO
EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr David Jenkins		
Directorate: Corporate Services Name of Director of Corporate Services: Chris Moore Report Author: Chris Moore	Designation: Director of Corporate Services	Tel No. 01267 224120 E Mail Address: Cmoore@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

Executive Board

17th December 2018

The report provides members with an initial view of the 5 year Capital Programme from 2019/20 to 2023/24.

The report will form the basis of the budget consultation process with Scrutiny Committee and other relevant parties. Feedback from this consultation process along with the outcome of the final settlement will inform the final budget report which will be presented to members in February 2019.

DETAILED REPORT ATTACHED ?	YES
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CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: C. Moore

Director of Corporate Services

1. Scrutiny Committee

Relevant Scrutiny Committees will be consulted.

2. Local Member(s) N/A

3. Community / Town Council N/A

4. Relevant Partners

Consultation with relevant partners will be undertaken and results will be reported during the budget process.

5. Staff Side Representatives and other Organisations

Consultation with other organisations will be undertaken and results will be reported during the budget process.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection
2018-2023 Capital Programme		Corporate Services Dept, County Hall, Carmarthen

REPORT OF DIRECTOR OF CORPORATE SERVICES

EXECUTIVE BOARD

17th DECEMBER 2018

FIVE YEAR CAPITAL PROGRAMME – 2019/20, 2020/21, 2021/22, 2022/23 and 2023/24

HEAD OF SERVICE & DESIGNATION	DIRECTORATE	TELEPHONE NO.
C Moore, Director of Corporate Services	Corporate Services	01267 224120
AUTHOR & DESIGNATION	DIRECTORATE	TELEPHONE NO.
C Moore, Director of Corporate Services	Corporate Services	01267 224120

1. INTRODUCTION

- 1.1. The report provides members with an initial view of the 5 year Capital Programme 2019/20, 2020/21, 2021/22, 2022/23 and 2023/24.
- 1.2. The report will form the basis of the budget consultation process with members and other relevant parties. Feedback from this consultation process, along with the outcome of the final settlement, will inform the final budget report which will be presented to members in February 2019.

2. BACKGROUND

- 2.1. Members will recall that the authority last year agreed a 5 year capital programme 2018/19 to 2022/23 which was approved at County Council on 5th February 2018.
- 2.2. When the capital programme was approved it was fully funded for the 5 year with the exception of the 4th year (2021/22) which showed a shortfall of £1.462m. The programme was therefore approved on the basis that the budgets for this year be reviewed or reprofiled in order to address the funding shortfalls. This shortfall was subsequently addressed during the year 2018/19, where funds were allocated to balance the 5 year programme.
- 2.3. The capital programme has been revisited by the Strategic Assets Steering Group (SASG) and Departments were also asked to submit proposals to bring forward expenditure within the existing capital programme and to identify any new strategic projects.
- 2.4. Departments have also submitted proposals for new projects in 2023/24 which is the fifth year of the new programme. Projects have been

assessed and prioritised with only those regarded as a high priority being included in the programme.

- 2.5. The proposed capital programme is attached, in Appendix A, and shows the anticipated expenditure and sources of funding over the five year period.

3. PRIORITIES

- 3.1. The current Corporate Strategy for 2017-2022 sets out the Authority's strategic priorities, aspirations, overarching themes and core values, and the programme has been developed in line with these.
- 3.2. The proposed capital programme of £260m over the 5 years is aimed at delivering a number of key projects that will create jobs and improve the quality of life for the people of Carmarthenshire. The key investments are:

	£m
Schools	94
Housing (Non HRA)	10
Lesiure	8
Regeneration	101
Environment	47

4. FUNDING

- 4.1. The provisional settlement which has recently been received from the Welsh Government (WG) indicates capital funding of £9.437m for the Authority in 2019-20. This is made up of Supported Borrowing of £5.867m and General Capital Grant of £3.570m.
- 4.2. The level of capital receipts funding included within the programme has been revised in line with latest estimates. General capital receipts of £9.642m are forecasted over the 5 year period. In addition a further £0.488m of earmarked Education receipts is expected from the sale of redundant school buildings. It should be noted that there may be a need to amend future capital programmes if there is a shortfall in expected receipts.
- 4.3. Use of earmarked reserves was approved as part of previous year's reports and were included as funding for the current capital programme. In total some £45m of reserve funding is included over the five years of the programme.
- 4.4. Within the Modernising Education Programme (MEP) additional resources have been approved in recent years for the Band A 21st Century Schools projects. (This was in response to a request by the WG to bring forward their Band A projects for completion by 2018/19.) This investment includes supported borrowing, earmarked reserves and capital receipts and is part of the County Council's 50% contribution towards the Band A projects with the balance in funding coming from the WG.

WG have recently announced the approval of the Band B programme running from 2019 to 2026, with an estimated programme value of £129.5m for Carmarthenshire. This will require LA contribution in the region of £36.5m capital funding of which £23m is allocated in the programme to 2024. Recently the WG introduced a contribution level of 65% towards Band B projects, with the County Council's contribution now being 35%. Special Schools have a 75% WG contribution rate. The £129.5m allocation includes £25m for the Mutual Investment Model (MIM) projects for which the LA are required to contribute 25% from revenue funding. The Mutual Investment Model is an alternative funding model developed by Welsh Government, which takes account of the whole life costs of the education building and is funded through a revenue contribution of up to 25% and WG grant funding of 75%. The Authority will need to monitor closely the development of this programme in order to ensure that funding is available to cover the projects as they are committed.

- 4.5. On the 20 November 2018 Welsh Government announced proposals for additional funding for local authorities. Within this announcement the Cabinet Secretary identified an additional £100m general capital grant over a 3 year period, this being phased £50m 2018/19, £30m 2019/20, £20m 2020/21. This additional funding which equates £6m for this Authority has been included within proposed capital programme funding.
- 4.6. Funding from external parties in the form of grants for the whole of the capital programme is currently expected to be in the region of £128m.

5. CAPITAL PROGRAMME 2019/20 TO 2023/24

- 5.1. When the capital programme was approved at County Council on 5th February 2018 it was fully funded apart from the 4th year (2012/22) that showed a shortfall of £1.462m. As outlined in paragraph 2.2, this shortfall was addressed during the 2018-19 financial year.
- 5.2. The review looked at both the existing projects and new proposals and the revised capital programme is set out for consideration.

Community Services

- 5.3. Within Community Services a commitment was made previously for continued developments at Pembrey Country Park, Carmarthen Museums Collections and Park Howard museum.
- 5.4. A further £500k has been allocated in 2020/21 for the upgrading of Amman Valley Leisure Centre.
- 5.5. In 2023/24 within Private Sector Housing, funding is provided for Disabled Facility Grants £2m.

Environment

- 5.6. For 2023/24 further allocations to existing rolling programmes of work are included such as Highway Improvements £600k, Bridge Maintenance £400k and Road Safety Improvement £250k.
- 5.7. Highway Maintenance has been successful in securing £1.5m additional Welsh Government grant for 2019/20 and 2020/21 through a Road Refurbishment Grant.
- 5.8. A further phase of the redevelopment of the Glanamman Industrial Estate at £1m is included within the programme. The continuation and ongoing investment into Capitalised Maintenance of £3m is proposed for 2023/24.
- 5.9. A 5 year Fleet Replacement Programme for £9.275m is included to ensure that vehicles and plant machinery assets are replaced when they reach the end of their viable economic life. The funding for this capital spend will be provided directly from revenue budgets of the service users via prudential borrowing.

Education and Children

- 5.10. In the Education and Children capital programme the MEP includes the continuation of the Band A 21st Century Schools improvement programme. The programme has been re-profiled to reflect updated costs and the phasing of work. Schemes are funded jointly by Welsh Government grant and the Authority.
- 5.11. Further funding has been allocated for the next stage of the 21st Century Schools improvement programme – Band B. £23m has been earmarked from County Council resources to match fund this investment. The councils investment will attract £47m of Welsh Government match funding based on a 65% grant for schools and a 75% grant for special school.

Welsh Government have recently approved a programme of schemes totalling £129.5m for Carmarthenshire, which includes Capital Grant funding and the Mutual Investment Model.

The Mutual Investment Model looks at life cycle cost over a 25 year period, and will be delivered with a Welsh Government partner. The model currently being developed by the Welsh Government council has identified 3 schemes that are likely to be delivered by this model. However as clarity is provided by Welsh Government, these schemes may change with other Band B proposals. The match funding available for the MIM programme currently is at an intervention rate of 75%.

Chief Executive

- 5.12. IT services have £2.2m allocated across the programme. Priority of projects is to be reviewed by the service to ensure that the authority's needs are managed.

Regeneration

- 5.13. Transformation Strategy Project Fund has been allocated £1.5m for 2023/24, along with allocations made in February 2018 for 2019/20 for Rural Enterprise Fund of £1m and the Commercial Property Development Fund £1.5m to meet demand on existing grant schemes for 3rd party business's and commercial developments to create new employment opportunities and encourage economic growth.
- 5.14. Included within Regeneration (City Deal) is a budget of £6.918m for the Llanelli Area Review. This budget will be used in conjunction with the £82k allocated in previous years. Thereby the total budget for this scheme still stands at £7.0m and will form part of the council's contribution to the Wellmess village.
- 5.15. Also included within the Regeneration (City Deal) is a budget of £16.470m for Llanelli Leisure Centre. This budget will be used in conjunction with the £30k allocated in previous years. Thereby the total budget for this scheme still stands at £16.5m and will form part of the council's contribution to the Wellmess village.
- 5.16. The Capital Programme includes the proposed expenditure on the 2 Capital City Deal Projects. This expenditure, whilst being incurred by the Authority will be repaid to the Authority over a 15 year period by Welsh Government. The structure of the City Deal projects is that WG expects the Authority deliver the projects and raise the funding through borrowing which will then be repaid by grant over the next 15 years. The projects or the Authority will need to accommodate the interest payments on this borrowing. The 2 Capital projects the Authority will deliver are the Wellness Village at £40m with current forecasted expenditure being profiled £20m for 2019/20, £19.6m for 2020/21 and £0.4m for 21/22., and Yr Egin at £5m being profiled £3m for 2019/20 and £2m for 2020/21.

6. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

- 6.1. In considering the capital programme, members need to take into consideration the requirements of the Wellbeing of Future Generations (Wales) Act 2015. The Act requires the public bodies to carry out development sustainably, improving the economic, social, environmental and cultural well-being of Wales.

'... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs'

- 6.2. In doing so, we must demonstrate the following five ways of working:
- i. Looking at the long-term so that we do not compromise the ability of future generations to meet their own needs
 - ii. Understanding the root causes of issues to prevent them recurring
 - iii. Taking an integrated approach so that we look at all well-being goals and objectives of other services and partners
 - iv. Working with others in a collaborative way to find shared sustainable solutions
 - v. Involving a diversity of population in decisions that affect them
- 6.3. The Act identifies seven well-being goals and provide a shared vision for public bodies to work towards. We must work towards achieving all of them.
- i. A prosperous Wales
 - ii. A resilient Wales
 - iii. A healthier Wales
 - iv. A more equal Wales
 - v. A Wales of cohesive communities
 - vi. A Wales of vibrant culture and thriving Welsh Language
 - vii. A globally responsible Wales
- 6.4. Our well-being objectives are designed to maximise our contribution to achieving the seven well-being goals of the Act.
- 6.5. All projects within the programme have been assessed and scored with the five ways of working, the seven goals and our corporate well-being statement in mind.

7. SUMMARY

The table below gives a breakdown of the expenditure by departments and the sources of funding.

Capital Programme Summary

	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Community Services	8,814	2,600	2,550	2,100	2,000
Environment	11,690	10,456	13,865	7,215	4,310
Education & Children	36,376	27,820	16,518	10,543	2,705
Chief Executive	1,060	250	900	0	0
Regeneration	48,363	35,100	6,058	4,500	4,500
Total Expenditure	106,303	76,226	39,891	24,358	13,515
<u>Grants and Contributions</u>					
External Funding	47,599	48,560	17,925	10,860	3,200
Net Expenditure Funded by CCC	58,704	27,666	21,966	13,498	10,315
<u>CCC Funding</u>					
Supported Borrowing	5,863	5,863	5,863	5,863	5,863
Unsupported Borrowing	5,000	500	0	0	0
General Capital Grant	3,574	3,574	3,574	3,574	3,574
General Capital Grant (3 year allocation of £6m)	4,800	1,200	0	0	0
Capital Receipts	7,130	1,500	1,500	0	0
Capital Reserves	23,701	8,313	49	81	628
Additional Borrowing – MEP	4,987	0	0	0	0
Prudential Borrowing - Fleet Replacement	549	366	6,380	1,980	0
MEP Reserve/DRF	0	5,750	4,000	2,000	250
Joint Venture Funding Llanelli Leisure Centre	2,500	0	0	0	0
Direct Revenue Funding	600	600	600	0	0
Overall Net Position : Surplus (+) / Deficit (-)	0	0	0	0	0

- 7.1. To summarise the overall position, the capital programme is funded for the 5 years from 2019/20 to 2023/24.
- 7.2. The total cost of the programme is £260m of which £132m is to be funded by the County Council and £128m is funded from external grants and contributions.
- 7.3. The full detail of the proposed five year capital programme is attached in Appendix A.

8. REVENUE IMPLICATIONS

- 8.1. No revenue implications have been validated within the revenue budget and if funding is required, departments will need to find resources from within their existing budgets.

9. RECOMMENDATIONS

- 9.1. That Executive Board notes the content of this report and endorses it as a provisional capital programme for consultation purposes.

Five Year Capital Programme Proposals 2018/19, 2019/20, 2020/21, 2021/22 and 2022/23

Capital Programme															
COUNCIL FUND	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme
	2019/20			2020/21			2021/22			2022/23			2023/24		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
COMMUNITIES															
Private Sector Housing															
Disabled Facility Grants	2,000		2,000	2,000		2,000	2,000		2,000	2,000		2,000	2,000		2,000
Social Care															
Learning Disabilities	148		148												
Leisure															
Sports & Leisure															
AstroTurf Pitch (ATP) replacement at CLC	0		0				250		250						
Parks & Countryside															
Rights of Way Improvement Programme	50	50	100	50	50	100	50	250	300	50	50	100			
Pembrey Country Park Masterplan	500		500												
Cardiff Leisure Centre & Track	375		375												
Amman Valley Leisure Centre Masterplan	975		975	500		500									
Burry Port Harbour Dredging	488		488												
Burry Port Harbour Wall Works	1,399		1,399												
Libraries & Museums															
Parc Howard Museum Masterplan	500		500												
Cardiffshire County Museum Abergwili	1,134		1,134												
Cardiff Museums Collections	495		495												
Cardiffshire Archive Relocation	700		700												
Total Communities	8,764	50	8,814	2,550	50	2,600	2,300	250	2,550	2,050	50	2,100	2,000	0	2,000
ENVIRONMENT															
Street Scene															
Highways Infrastructure															
- Highways	600	1,500	2,100	600	1,500	2,100	600		600	600		600	600		600
- Bridges	400		400	400		400	400		400	400		400	400		400
Pen Y Coed Landfill - Culvert	100		100												
Transportation															
Multi Storey Car Park, Llanelli	60		60	60		60	60		60	60		60	60		60
Road Safety Improvement Schemes	275		275	350		350	375		375	350		350	250		250
Cross Hands Economic Link Road Phase 2	0	100	100	300	1,280	1,580	750	0	750	750		750			0
Tywi Valley Path	800	750	1,550	500	750	1,250	500	750	1,250			0			0
Ammanford Distributor Road Phase 2	100	50	150	150	25	175		150	150			0			0
Walking & Cycling Linkages	100	300	400	100	325	425	100	375	475	100		100			0
Transport Interchange & Bus Corridor Improvements	0	5	5		100	100		100	100			0			0
Safe Routes in the Communities	0	225	225	0	225	225	0	225	225			0			0
Wind St/Tirydail Junction Ammanford	0	90	90									0			0
A4138 Hendy Link Road	100	275	375	25	250	275		150	150	50		50			0
Highway Junction Improvements/Signals Upgrade	25	135	160	25	110	135	25	25	50	25		25			0
Fleet Replacement - Prudential Borrowing	549		549	366		366	6,380		6,380	1,980		1,980			0
Property															
Agile Working	521		521	115		115			0			0			0
Capital Maintenance	3,572		3,572	2,900		2,900	2,900		2,900	2,900		2,900	3,000		3,000
Glanamman Industrial Estate Redevelopment	1,000		1,000												
East Gate Fit Out	58		58												
Total Environment	8,260	3,430	11,690	5,891	4,565	10,456	12,090	1,775	13,865	7,215	0	7,215	4,310	0	4,310

Five Year Capital Programme Proposals 2018/19, 2019/20, 2020/21, 2021/22 and 2022/23

Capital Programme															
COUNCIL FUND	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme	County Council Funding	External Funding	Total Scheme
	2019/20			2020/21			2021/22			2022/23			2023/24		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
REGENERATION															
Transformation Strategy Project Fund	1,230	500	1,730	1,500	3,000	4,500	1,500	3,000	4,500	1,500	3,000	4,500	1,500	3,000	4,500
Rural Enterprise Fund	2,066		2,066												
Cross Hands East Employment Site	592		592												
Cross Hands East Plot 3	985		985												
Cross Hands Phase 2	190		190												
Transformation Commercial Property Development Fund	3,130		3,130												
Pendine Iconic International Visitors Destination	2,290	2,500	4,790												
Ammanford Regeneration Development Fund	230		230												
Carmarthen Town Regeneration - Jacksons Lane	873		873												
Opportunity Street	339		339												
Laugharne Carpark	208		208												
City Deal Projects															
City Deal - Wellness Village	0	20,000	20,000		19,600	19,600		400	400			0			0
City Deal - Llanelli Leisure Centre	4,970	1,000	5,970	7,000	2,500	9,500		1,000	1,000			0			0
City Deal - Llanelli Area Review	5,260		5,260	1,500		1,500	158		158			0			0
City Deal - Yr Egin Phase II	0	2,000	2,000												
Total Regeneration	22,363	26,000	48,363	10,000	25,100	35,100	1,658	4,400	6,058	1,500	3,000	4,500	1,500	3,000	4,500
Total Council Fund	58,704	47,599	106,303	27,666	48,560	76,226	21,966	17,925	39,891	13,498	10,860	24,358	10,315	3,200	13,515
County Council Funding															
Supported borrowing	5,863			5,863			5,863			5,863			5,863		
Unsupported borrowing	5,000			500											
General Capital Grant (Additional £6m)	4,800			1,200											
General Capital Grant	3,574			3,574			3,574			3,574			3,574		
Capital Receipts	7,130			1,500			1,500								
Reserves	23,701			8,313			49			81			628		
Borrowing MEP	4,987														
Joint Venture Funding Llanelli Leisure Centre	2,500														
MEP Reserve Contribution	0			5,750			4,000			2,000			250		
Direct Revenue Financing	600			600			600								
Prudential Borrowing - Fleet Replacement	549			366			6,380			1,980					
Total County Council Funding	58,704			27,666			21,966			13,498			10,315		
Net Position (Minus = Shortfall)	0			0			0			0			0		

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EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER: Cllr David Jenkins

Directorate: Corporate Services		
Name of Head of Service: Helen L Pugh	Designation(s): Head of Revenues & Financial Compliance	Tel No. 01267 246223 HLPugh@Carmarthenshire.gov.uk
Report Author: Ann Thomas	Council Tax and Benefits Manager	01267 228740 E Mail Address: AnThomas@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

Executive Board 17th December 2018

SUBJECT: COUNCIL TAX BASE – 2019-20
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1. The Council must determine annually, it's Council Tax Base for the purpose of calculating its Council Tax for the forthcoming financial year.
2. Under the provisions of Section 84 of the Local Government Act 2003, and the Local Authorities Executive Arrangements (Functions and Responsibilities) (Amendment) (Wales) Regulations 2004, the annual calculation has been delegated to Executive Board.
3. The Council Tax Base of an area is a measure of its tax-raising capacity, expressed in terms of the number of Band D equivalent dwellings. In simple terms, net spending not met by government grants is divided by the Tax Base to give the amount of Council Tax for a dwelling in Band D. The Tax Base is also used by the Welsh Assembly Government in its revenue settlement calculations.
4. The Tax Base calculation takes into account exemptions, reductions for disabilities and other discounts, together with anticipated changes i.e. new dwellings and appeals. The calculation also reflects the difference in the level of charge across the Valuation Bands.
5. A collection rate is then applied to give the net Tax Base expressed in terms of Band D equivalent dwellings. The collection rate applied for 2019-20 is 97.5% (remaining unchanged from the 2018-19 calculation).
6. The County Council must also calculate the individual Tax Bases for all the Town and Community Councils within the County, using the same basis of calculation and collection rate. The calculations must also ensure that the sum of the individual Tax Base figures for each part of the Authority's area is equal to the Council's Tax Base for the whole of the area.
7. The calculation of the Tax Base for the County Council for 2019-20 is shown in Table 1a & summarised in Table 1b.

The calculation for individual Town and Community Council areas is summarised in Table 2 and detailed in Appendix A.

8. It is therefore, recommended that for the financial year 2019-20, Executive Board:
 - a) agrees the calculations within Tables 1a & 1b
 - b) approves a Council Tax Base of **72,440.46**
and
 - c) approves the individual Tax Bases for the Town and Community Council areas within the County, as listed in Table 2 and detailed in Appendix A

DETAILED REPORT ATTACHED?	YES (Summary Tables with detailed calculation tables in Appendix A)
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed:

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

1. Finance

The tax base calculation expressed in terms of Band D equivalent shows an increase of approximately 0.4% for 2019-20 compared with 2018-19. This is broadly in line with the increases seen in recent years.

The collection rate of 97.5% which has been applied since 2014-15 has been retained for 2019-20. (The rate applied for the years prior to 2014-15 was 96%)

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed:

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
System prints and calculation documents	N/A	Council File Plan (<i>Finance/Controls/CT Base</i>)

COUNCIL TAX BASE CALCULATION – 2019-20

Table 1.a

Ref.	Total - Whole Authority	A-	A	B	C	D	E	F	G	H	I	TOTAL
a	Chargeable Dwellings	0	8639	23344	17594	13810	12702	6288	2096	290	70	84,833
b	Add - Adjustments for year	0	36	9	30	126	32	25	4	2	0	264
c	Disability reductions	0	46	233	240	228	245	136	46	17	19	1,210
d	Net Chargeable Dwellings	46	8862	23360	17612	13953	12625	6223	2071	294	51	85097
f	Dwellings with 1 discount	26	5072	9774	5986	4005	2891	1098	262	38	1	29153
g	Dwellings with 2 discounts	0	533	895	679	490	372	149	60	32	10	3220
h	Total Discounts @ 25%	26	6138	11564	7344	4985	3635	1396	382	102	21	35593
i	Total Discounted Dwellings	39.50	7,327.50	20,469.00	15,776.00	12,706.75	11,716.25	5,874.00	1,975.50	268.50	45.75	76198.75
j	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
	Band D Equivalent	21.94	4,885.00	15,920.33	14,023.11	12,706.75	14,319.86	8,484.67	3,292.50	537.00	106.75	74297.91
	TAX BASE AT 97.5% COLLECTION RATE											72440.46
	Adjustment for Class O Dwellings											0
	TAX BASE 2019-20											72440.46

Key

- a The number of dwellings shown in the Valuation List, less exempt dwellings
- b The estimated movement during the year arising from new properties and other movements in Valuation Bands due to appeals etc.
- c Dwellings which have a (particular) feature required for a disabled resident and therefore are charged at the next lower band
- d Dwellings subject to Council Tax in the specified Valuation Band
- f 25% discount applies where only one adult is counted as resident (certain residents are not counted e.g students & mentally impaired)
- g Vacant dwellings and dwellings where none of the residents are counted, attract 50% discount
- h The total number of discounts @25% i.e.: f + (gx2)
- i The total net chargeable dwellings (line d) less a deduction to reflect the discounts shown in line h
- j The adjustment ratio due to the variations in charge, e.g. Band B properties are charged at 7/9ths of Band D.

COUNCIL TAX BASE CALCULATION 2018-19**Table 1.b**

A	Band D Equivalent Dwellings	74297.91
B	Estimated Collection Rate	97.5%
	A x B	72,440.46
	Class O Exempt	0
	COUNCIL TAX BASE 2018-19	72,440.46

Table 2 - community totals

TABLE 2**Tax Base Community Totals 2019/20**

COMMUNITY		COMMUNITY	
(Col. 1)	2019/20	(Col. 1)	2019/20
ABERGWILI	717.37	PENCARREG	533.11
ABERNANT	130.62	NEWCASTLE EMLYN	460.93
BRONWYDD	269.15	CARMARTHEN TOWN	5466.86
CILYMAENLLWYD	343.44		
CYNWYL ELFED	450.32	AMMANFORD	1907.62
EGLWYSCUMMIN	186.27	CWMAMMAN	1555.70
GORSLAS	1950.64	LLANDEILO	778.71
HENLLANFALLTEG	218.72	LLANDOVERY	766.67
LAUGHARNE	558.58	BETTWS	874.52
LLANARTHNEY	396.84	CILYCWM	224.09
LLANBOIDY	430.52	CYNWYL GAEO	427.38
LLANDDAROG	542.27	DYFFRYN CENNEN	505.83
LLANDDOWROR	331.32	LLANDDEUSANT	126.53
LLANDYFAELOG	618.54	LLANDYBIE	4287.08
LLANGAIN	286.16	LLANEGWAD	702.80
LLANGYNDEYRN	1451.64	LLANFAIR AR Y BRYN	263.13
LLANGUNNOR	1140.23	LLANFIHANGEL ABERBYTHYCH	576.31
LLANGYNIN	134.06	LLANFYNYDD	224.16
LLANGYNOG	230.67	LLANGADOG	612.74
LLANLLAWDDOG	332.65	LLANGATHEN	263.82
LLANPUMPSAINT	322.69	LLANSADWRN	221.78
LLANSTEFFAN	560.82	LLANSAWEL	193.62
LLANWINIO	198.60	LLANWRDA	233.93
MEIDRIM	269.00	MANORDEILO & SALEM	777.60
NEWCHURCH & MERTHYR	299.63	MYDDFAI	178.62
PENDINE	157.02	QUARTER BACH	942.42
ST CLEARNS	1319.07	TALLEY	239.90
ST ISHMAEL	764.11		
TRELECH	323.52	LLANELLI TOWN	8780.01
WHITLAND	697.81	LLANELLI RURAL	8097.23
CENARTH	530.13	PEMBREY & BURRY PORT	3182.03
LLANFIHANGEL-AR-ARTH	895.60	KIDWELLY TOWN	1375.63
LLANFIHANGEL RHOS-Y-CORN	216.67	LLANEDI	2235.18
LLANGELER	1474.10	LLANGENNECH	1928.57
LLANLLWNI	312.69	LLANNON	1912.58
LLANYBYDDER	585.14	PONTYBEREM	988.85
LLANYCRWYS	104.05	TRIMSARAN	843.86
	19750.66		52689.80
		TOTAL	72440.46

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COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	201 - AMMANFORD TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	2	446	676	784	331	152	83	31	0	0	2505
I	No. of Discounts at 25%	2	373	313	338	129	49	32	6	0	0	1242
J	Adjustments for year				4.00	2.00	1.00					7
H-(I*E)+J	Total Discounted Dwellings	1.5	352.75	597.75	703.5	300.75	140.75	75	29.5	0	0	2201.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.83	235.17	464.92	625.33	300.75	172.03	108.33	49.17	0	0	1956.53
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1907.62
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1907.62

Ref.	202 - CWMAMMAN TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	4	463	655	385	360	132	62	7	0	0	2068
I	No. of Discounts at 25%	1	338	301	140	119	37	13	0	0	0	949
J	Adjustments for year				1.00			1.00				2
H-(I*E)+J	Total Discounted Dwellings	3.75	378.5	579.75	351	330.25	122.75	59.75	7	0	0	1832.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	2.08	252.33	450.92	312	330.25	150.03	86.31	11.67	0	0	1595.59
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1555.70
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1555.7

Ref.	203 - LLANDEILO TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	170	166	236	157	135	75	19	2	0	960
I	No. of Discounts at 25%	0	151	89	134	67	61	24	9	1	0	536
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	132.25	143.75	202.5	141.25	119.75	69	16.75	1.75	0	827
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	88.17	111.81	180	141.25	146.36	99.67	27.92	3.5	0	798.68
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											778.71
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											778.71

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 74

Ref.	204 - LLANDOVERY TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	112	211	290	148	105	63	11	5	0	945
I	No. of Discounts at 25%	0	78	138	143	64	45	15	0	6	0	489
J	Adjustments for year				1.00	3.00						4
H-(I*E)+J	Total Discounted Dwellings	0	92.5	176.5	255.25	135	93.75	59.25	11	3.5	0	826.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	61.67	137.28	226.89	135	114.58	85.58	18.33	7	0	786.33
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											766.67
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											766.67

Ref.	205 - BETTWS	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	1	164	191	143	197	231	58	10	4	0	999
I	No. of Discounts at 25%	0	88	93	59	64	47	4	2	2	0	359
J	Adjustments for year		1.00			1.00		1.00				3
H-(I*E)+J	Total Discounted Dwellings	1	143	167.75	128.25	182	219.25	58	9.5	3.5	0	912.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.56	95.33	130.47	114	182	267.97	83.78	15.83	7	0	896.94
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											874.52
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											874.52

Ref.	206 - CILYCWYM	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	4	4	49	69	71	26	4	0	0	227
I	No. of Discounts at 25%	0	2	1	26	22	14	6	3	0	0	74
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	3.5	3.75	42.5	63.5	67.5	24.5	3.25	0	0	208.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.33	2.92	37.78	63.5	82.5	35.39	5.42	0	0	229.84
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											224.09
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											224.09

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	207 - CYNWYL GAEO	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	11	36	59	144	129	49	7	0	2	437
I	No. of Discounts at 25%	0	7	26	22	44	35	15	0	0	0	149
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	9.25	29.5	53.5	133	120.25	45.25	7	0	2	399.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	6.17	22.94	47.56	133	146.97	65.36	11.67	0	4.67	438.34
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											427.38
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											427.38

Ref.	208 - DYFFRYN CENNEN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	21	62	102	81	123	78	37	11	0	515
I	No. of Discounts at 25%	0	27	47	62	25	43	19	11	7	0	241
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	14.25	50.25	86.5	74.75	112.25	73.25	34.25	9.25	0	454.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	9.5	39.08	76.89	74.75	137.19	105.81	57.08	18.5	0	518.8
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											505.83
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											505.83

Ref.	209 - LLANDDEUSANT	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	3	1	11	43	41	21	0	1	0	121
I	No. of Discounts at 25%	0	1	1	4	14	9	2	0	0	0	31
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	2.75	0.75	10	39.5	38.75	20.5	0	1	0	113.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	1.83	0.58	8.89	39.5	47.36	29.61	0	2	0	129.77
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											126.53
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											126.53

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	210 - LLANDYBIE	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	7	611	1130	1227	889	697	346	99	11	1	5018
I	No. of Discounts at 25%	6	406	505	479	295	170	84	16	9	0	1970
J	Adjustments for year		4.00	1.00	2.00	10.00	1.00	7.00				25
H-(I*E)+J	Total Discounted Dwellings	5.5	513.5	1004.75	1109.25	825.25	655.5	332	95	8.75	1	4550.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	3.06	342.33	781.47	986	825.25	801.17	479.56	158.33	17.5	2.33	4397
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											4287.08
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											4287.08

Ref.	211 - LLANEGWAD	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0.0	39.0	39.0	59.0	100.0	182.0	156.0	64.0	7.0	2.0	648
I	No. of Discounts at 25%	0	25	22	31	41	59	41	10	1	0	230
J	Adjustments for year					2.00						2
H-(I*E)+J	Total Discounted Dwellings	0	32.75	33.5	51.25	91.75	167.25	145.75	61.5	6.75	2	592.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	21.83	26.06	45.56	91.75	204.42	210.53	102.5	13.5	4.67	720.82
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											702.80
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											702.8

Ref.	212 - LLANFAIR AR Y BRYN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	8	18	57	63	87	27	5	1	1	267
I	No. of Discounts at 25%	0	2	13	25	22	20	7	0	0	0	89
J	Adjustments for year							1.00				1
H-(I*E)+J	Total Discounted Dwellings	0	7.5	14.75	50.75	57.5	82	26.25	5	1	1	245.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	5	11.47	45.11	57.5	100.22	37.92	8.33	2	2.33	269.88
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											263.13
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											263.13

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	213 LLANFIHANGEL ABERBYTHYCH	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	23	75	87	108	144	90	36	4	0	567
I	No. of Discounts at 25%	0	12	35	43	33	31	15	5	2	0	176
J	Adjustments for year						1.00	1.00				2
H-(I*E)+J	Total Discounted Dwellings	0	20	66.25	76.25	99.75	137.25	87.25	34.75	3.5	0	525
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	13.33	51.53	67.78	99.75	167.75	126.03	57.92	7	0	591.09
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											576.31
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											576.31

Ref.	214 - LLANFYNYDD	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	17	3	29	53	61	43	9	1	1	217
I	No. of Discounts at 25%	0	6	4	13	19	17	9	4	0	0	72
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	15.5	2	25.75	49.25	56.75	40.75	8	1	1	200
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	10.33	1.56	22.89	49.25	69.36	58.86	13.33	2	2.33	229.91
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											224.16
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											224.16

Ref.	215 - LLANGADOG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	22	32	130	115	178	110	22	7	0	616
I	No. of Discounts at 25%	0	18	22	55	53	68	36	3	2	0	257
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	17.5	26.5	116.25	101.75	161	101	21.25	6.5	0	551.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	11.67	20.61	103.33	101.75	196.78	145.89	35.42	13	0	628.45
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											612.74
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											612.74

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 78

Ref.	216 - LLANGATHEN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	14	11	20	24	70	47	33	8	3	230
I	No. of Discounts at 25%	0	6	4	7	7	22	11	9	2	0	68
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	12.5	10	18.25	22.25	64.5	44.25	30.75	7.5	3	213
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	8.33	7.78	16.22	22.25	78.83	63.92	51.25	15	7	270.58
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											263.82
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											263.82

Ref.	217 - LLANSADWRN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	19	3	23	53	57	48	10	2	0	215
I	No. of Discounts at 25%	0	11	1	13	18	17	13	2	1	0	76
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	16.25	2.75	19.75	48.5	52.75	44.75	9.5	1.75	0	196
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	10.83	2.14	17.56	48.5	64.47	64.64	15.83	3.5	0	227.47
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											221.78
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											221.78

Ref.	218 - LLANSAWEL	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	7	27	42	44	52	23	8	1	0	204
I	No. of Discounts at 25%	0	5	19	20	20	12	8	0	0	0	84
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	5.75	22.25	37	39	49	21	8	1	0	183
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	3.83	17.31	32.89	39	59.89	30.33	13.33	2	0	198.58
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											193.62
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											193.62

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	219 - LLANWRDA	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	14	26	22	53	63	34	15	6	0	233
I	No. of Discounts at 25%	0	15	11	10	21	33	6	1	1	0	98
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	10.25	23.25	19.5	47.75	54.75	32.5	14.75	5.75	0	208.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	6.83	18.08	17.33	47.75	66.92	46.94	24.58	11.5	0	239.93
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											233.93
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											233.93

Ref.	220 - MANORDEILO & SALEM	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	22	22	96	139	191	180	55	8	3	716
I	No. of Discounts at 25%	0	15	9	47	61	68	31	10	3	0	244
J	Adjustments for year				1.00							1
H-(I*E)+J	Total Discounted Dwellings	0	18.25	19.75	85.25	123.75	174	172.25	52.5	7.25	3	656
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	12.17	15.36	75.78	123.75	212.67	248.81	87.5	14.5	7	797.54
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											777.60
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											777.6

Ref.	221 - MYDDFAI	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	6	8	24	47	50	28	8	0	1	172
I	No. of Discounts at 25%	0	2	8	9	10	13	5	1	0	0	48
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	5.5	6	21.75	44.5	46.75	26.75	7.75	0	1	160
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	3.67	4.67	19.33	44.5	57.14	38.64	12.92	0	2.33	183.2
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											178.62
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											178.62

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	222 - QUARTER BACH	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	5	473	455	227	89	70	19	1	1	0	1340
I	No. of Discounts at 25%	2	257	219	87	19	11	2	0	0	0	597
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	4.5	408.75	400.25	205.25	85.25	67.25	18.5	1	1	0	1191.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	2.5	272.5	311.31	182.44	85.25	82.19	26.72	1.67	2	0	966.58
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											942.42
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											942.42

Ref.	223 - TALLEY	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	4	22	21	46	79	38	15	4	0	229
I	No. of Discounts at 25%	0	3	13	15	18	20	10	3	2	0	84
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	3.25	18.75	17.25	41.5	74	35.5	14.25	3.5	0	208
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.17	14.58	15.33	41.5	90.44	51.28	23.75	7	0	246.05
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											239.90
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											239.9

Ref.	224 - LLANELLI TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	3	1479	5772	2395	1217	529	274	105	40	9	11823
I	No. of Discounts at 25%	2	1214	2811	993	447	174	69	32	14	10	5766
J	Adjustments for year		13.00	4.0		38.0						55
H-(I*E)+J	Total Discounted Dwellings	2.5	1188.5	5073.25	2146.75	1143.25	485.5	256.75	97	36.5	6.5	10436.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	1.39	792.33	3945.86	1908.22	1143.25	593.39	370.86	161.67	73	15.17	9005.13
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											8780.01
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											8780.01

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	225 - LLANELLI RURAL	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	7	700	4033	2466	1378	854	383	197	25	8	10051
I	No. of Discounts at 25%	4	479	1930	972	438	219	63	23	5	8	4141
J	Adjustments for year				8.0	12.0				1.00		21
H-(I*E)+J	Total Discounted Dwellings	6	580.25	3550.5	2231	1280.5	799.25	367.25	191.25	24.75	6	9036.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	3.33	386.83	2761.5	1983.11	1280.5	976.86	530.47	318.75	49.5	14	8304.85
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											8097.23
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											8097.23

Ref.	226 - PEMBREY & BURRY PT. TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	1	494	1380	789	651	353	199	66	12	2	3947
I	No. of Discounts at 25%	1	319	643	297	215	109	45	9	8	0	1646
J	Adjustments for year				2.0		2.0		1.00			5
H-(I*E)+J	Total Discounted Dwellings	0.75	414.25	1219.25	716.75	597.25	327.75	187.75	64.75	10	2	3540.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.42	276.17	948.31	637.11	597.25	400.58	271.19	107.92	20	4.67	3263.62
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											3182.03
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											3182.03

Ref.	227 - KIDWELLY TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	3	210	614	276	200	219	111	34	7	0	1674
I	No. of Discounts at 25%	1	145	298	105	73	59	25	12	0	0	718
J	Adjustments for year			1.0	2.0	1.0						4
H-(I*E)+J	Total Discounted Dwellings	2.75	173.75	540.5	251.75	182.75	204.25	104.75	31	7	0	1498.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	1.53	115.83	420.39	223.78	182.75	249.64	151.31	51.67	14	0	1410.9
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1375.63
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1375.63

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 82

Ref.	228 - LLANEDI		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		0	144	866	640	338	288	168	116	12	4	2576
I	No. of Discounts at 25%		0	100	402	234	100	64	29	16	0	3	948
J	Adjustments for year						3.0				1.00		4
H-(I*E)+J	Total Discounted Dwellings		0	119	765.5	581.5	316	272	160.75	112	13	3.25	2343
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0	79.33	595.39	516.89	316	332.44	232.19	186.67	26	7.58	2292.49
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												2235.18
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												2235.18

Ref.	229 - LLANGENNECH		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		0	113	578	614	394	344	135	46	11	1	2236
I	No. of Discounts at 25%		0	80	302	242	161	74	30	6	5	0	900
J	Adjustments for year								1.00				1
H-(I*E)+J	Total Discounted Dwellings		0	93	502.5	553.5	353.75	325.5	128.5	44.5	9.75	1	2012
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0	62	390.83	492	353.75	397.83	185.61	74.17	19.5	2.33	1978.02
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												1928.57
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												1928.57

Ref.	230 - LLANNON		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		1	205	836	485	364	271	116	34	7	0	2319
I	No. of Discounts at 25%		0	170	341	182	115	61	21	2	7	0	899
J	Adjustments for year			1.00		1.0		2.0					4
H-(I*E)+J	Total Discounted Dwellings		1	163.5	750.75	440.5	335.25	257.75	110.75	33.5	5.25	0	2098.25
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0.56	109	583.92	391.56	335.25	315.03	159.97	55.83	10.5	0	1961.62
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												1912.58
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												1912.58

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	231 - PONTYBEREM		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		1	166	458	247	186	131	51	9	1	0	1250
I	No. of Discounts at 25%		0	109	215	76	63	41	10	2	0	0	516
J	Adjustments for year												0
H-(I*E)+J	Total Discounted Dwellings		1	138.75	404.25	228	170.25	120.75	48.5	8.5	1	0	1121
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0.56	92.5	314.42	202.67	170.25	147.58	70.06	14.17	2	0	1014.21
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												988.85
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												988.85

Ref.	232 - TRIMSARAN		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		4	335	338	149	140	93	49	9	0	0	1117
I	No. of Discounts at 25%		2	172	142	60	50	24	10	6	0	0	466
J	Adjustments for year						1.0						1
H-(I*E)+J	Total Discounted Dwellings		3.5	292	302.5	134	128.5	87	46.5	7.5	0	0	1001.5
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		1.94	194.67	235.28	119.11	128.5	106.33	67.17	12.5	0	0	865.5
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												843.86
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												843.86

Ref.	233 - ABERGWILI		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		0	13	66	106	134	150	160	54	3	0	686
I	No. of Discounts at 25%		0	9	46	43	56	40	31	12	1	0	238
J	Adjustments for year												0
H-(I*E)+J	Total Discounted Dwellings		0	10.75	54.5	95.25	120	140	152.25	51	2.75	0	626.5
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0	7.17	42.39	84.67	120	171.11	219.92	85	5.5	0	735.76
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												717.37
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												717.37

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 84

Ref.	234 - ABERNANT		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		0	5	8	14	46	42	15	2	1	0	133
I	No. of Discounts at 25%		0	5	7	4	22	10	2	0	0	0	50
J	Adjustments for year												0
H-(I*E)+J	Total Discounted Dwellings		0	3.75	6.25	13	40.5	39.5	14.5	2	1	0	120.5
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0	2.5	4.86	11.56	40.5	48.28	20.94	3.33	2	0	133.97
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												130.62
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												130.62

Ref.	235 - BRONWYDD		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		1	5	10	31	54	89	37	19	4	1	251
I	No. of Discounts at 25%		1	5	8	16	17	27	2	5	0	0	81
J	Adjustments for year												0
H-(I*E)+J	Total Discounted Dwellings		0.75	3.75	8	27	49.75	82.25	36.5	17.75	4	1	230.75
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0.42	2.5	6.22	24	49.75	100.53	52.72	29.58	8	2.33	276.05
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												269.15
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												269.15

Ref.	236 - CILYMAENLLWYD		A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings		0	14	19	30	81	142	46	3	1	0	336
I	No. of Discounts at 25%		0	12	14	13	28	35	9	1	0	0	112
J	Adjustments for year							2.00					2
H-(I*E)+J	Total Discounted Dwellings		0	11	15.5	26.75	74	135.25	43.75	2.75	1	0	310
F/G	Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent		0	7.33	12.06	23.78	74	165.31	63.19	4.58	2	0	352.25
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE												343.44
	Adjustment for Class O Dwellings												
	TAX BASE 2019/20												343.44

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	238 - CYNWYL ELFED	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	18	29	60	97	174	48	17	0	0	443
I	No. of Discounts at 25%	0	11	19	26	18	45	11	2	0	0	132
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	15.25	24.25	53.5	93.5	162.75	45.25	16.5	0	0	411
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	10.17	18.86	47.56	93.5	198.92	65.36	27.5	0	0	461.87
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											450.32
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											450.32

Ref.	239 - EGLWYS GYMYN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	13	12	19	50	57	31	6	0	1	189
I	No. of Discounts at 25%	0	12	8	9	23	22	6	1	0	0	81
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	10	10	16.75	44.25	51.5	29.5	5.75	0	1	168.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	6.67	7.78	14.89	44.25	62.94	42.61	9.58	0	2.33	191.05
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											186.27
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											186.27

Ref.	240 - GORSLAS	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	43	441	563	450	365	183	72	6	1	2124
I	No. of Discounts at 25%	0	34	233	247	150	90	32	7	4	0	797
J	Adjustments for year			1.00	6.00	7.00	4.00	1.00	1.00			20
H-(I*E)+J	Total Discounted Dwellings	0	34.5	383.75	507.25	419.5	346.5	176	71.25	5	1	1944.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	23	298.47	450.89	419.5	423.5	254.22	118.75	10	2.33	2000.66
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1950.64
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1950.64

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	241 - HENLLAN FALLTEG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	2	5	24	36	70	40	17	2	0	196
I	No. of Discounts at 25%	0	0	4	6	11	16	8	3	0	0	48
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	2	4	22.5	33.25	66	38	16.25	2	0	184
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	1.33	3.11	20	33.25	80.67	54.89	27.08	4	0	224.33
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											218.72
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											218.72

Ref.	242 - LAUGHARNE TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	26	61	141	131	100	72	44	7	0	582
I	No. of Discounts at 25%	0	18	43	59	55	38	24	9	3	0	249
J	Adjustments for year					2.00						2
H-(I*E)+J	Total Discounted Dwellings	0	21.5	50.25	126.25	119.25	90.5	66	41.75	6.25	0	521.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	14.33	39.08	112.22	119.25	110.61	95.33	69.58	12.5	0	572.9
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											558.58
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											558.58

Ref.	243 - LLANARTHNE	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	4	16	33	60	95	86	48	4	2	348
I	No. of Discounts at 25%	0	3	9	10	24	43	17	4	0	0	110
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	3.25	13.75	30.5	55	84.25	81.75	47	4	2	321.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.17	10.69	27.11	55	102.97	118.08	78.33	8	4.67	407.02
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											396.84
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											396.84

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	244 - LLANBOIDY	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	26	27	51	112	152	48	12	5	0	433
I	No. of Discounts at 25%	0	14	19	24	36	45	10	6	0	0	154
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	22.5	22.25	45	104	140.75	45.5	10.5	5	0	395.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	15	17.31	40	104	172.03	65.72	17.5	10	0	441.56
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											430.52
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											430.52

Ref.	245 - LLANDDAROG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	16	48	120	76	148	78	47	1	0	534
I	No. of Discounts at 25%	0	8	35	41	32	54	12	9	0	0	191
J	Adjustments for year							1.00				1
H-(I*E)+J	Total Discounted Dwellings	0	14	39.25	109.75	68	134.5	76	44.75	1	0	487.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	9.33	30.53	97.56	68	164.39	109.78	74.58	2	0	556.17
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											542.27
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											542.27

Ref.	246 - LLANDDOWROR	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	11	80	108	56	75	25	11	1	0	367
I	No. of Discounts at 25%	0	5	29	31	34	19	6	0	0	0	124
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	9.75	72.75	100.25	47.5	70.25	23.5	11	1	0	336
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	6.5	56.58	89.11	47.5	85.86	33.94	18.33	2	0	339.82
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											331.32
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											331.32

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 88

Ref.	247 - LLANDYFAELOG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	19	33	49	143	199	89	41	6	2	581
I	No. of Discounts at 25%	0	9	18	19	47	63	21	7	0	0	184
J	Adjustments for year					1.00	2.00					3
H-(I*E)+J	Total Discounted Dwellings	0	16.75	28.5	44.25	132.25	185.25	83.75	39.25	6	2	538
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	11.17	22.17	39.33	132.25	226.42	120.97	65.42	12	4.67	634.4
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											618.54
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											618.54

Ref.	248 - LLANGAIN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	5	17	28	29	120	53	9	4	1	266
I	No. of Discounts at 25%	0	4	14	10	10	40	12	2	0	0	92
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	4	13.5	25.5	26.5	110	50	8.5	4	1	243
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.67	10.5	22.67	26.5	134.44	72.22	14.17	8	2.33	293.5
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											286.16
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											286.16

Ref.	249 - LLANGYNDEYRN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	1	208	340	318	334	346	79	23	2	0	1651
I	No. of Discounts at 25%	1	104	144	150	121	90	13	4	0	0	627
J	Adjustments for year					11.00	9.00	7.00				27
H-(I*E)+J	Total Discounted Dwellings	0.75	182	304	280.5	314.75	332.5	82.75	22	2	0	1521.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.42	121.33	236.44	249.33	314.75	406.39	119.53	36.67	4	0	1488.86
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1451.64
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1451.64

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	250 - LLANGUNNOR	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	53	256	116	220	368	130	48	7	0	1198
I	No. of Discounts at 25%	0	44	137	42	96	114	33	11	2	0	479
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	42	221.75	105.5	196	339.5	121.75	45.25	6.5	0	1078.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	28	172.47	93.78	196	414.94	175.86	75.42	13	0	1169.47
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1140.23
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1140.23

Ref.	251 - LLANGYNIN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	3	7	5	26	58	19	6	0	0	124
I	No. of Discounts at 25%	0	3	3	2	8	12	7	0	0	0	35
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	2.25	6.25	4.5	25	55	17.25	6	0	0	116.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	1.5	4.86	4	25	67.22	24.92	10	0	0	137.5
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											134.06
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											134.06

Ref.	252 - LLANGYNOG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	4	15	15	37	87	48	6	2	0	214
I	No. of Discounts at 25%	0	3	10	7	18	21	9	3	0	0	71
J	Adjustments for year		1.00			1.00						2
H-(I*E)+J	Total Discounted Dwellings	0	4.25	12.5	13.25	33.5	81.75	45.75	5.25	2	0	198.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.83	9.72	11.78	33.5	99.92	66.08	8.75	4	0	236.58
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											230.67
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											230.67

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	253 - LLANLLAWDDOG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	6	19	14	65	118	62	16	2	1	303
I	No. of Discounts at 25%	0	8	14	8	25	37	7	3	0	0	102
J	Adjustments for year						2.00	2.00				4
H-(I*E)+J	Total Discounted Dwellings	0	4	15.5	12	58.75	110.75	62.25	15.25	2	1	281.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.67	12.06	10.67	58.75	135.36	89.92	25.42	4	2.33	341.18
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											332.65
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											332.65

Ref.	254 - LLANPUMSAINT	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	2	18	36	65	113	56	14	2	0	306
I	No. of Discounts at 25%	0	0	11	16	28	31	13	2	0	0	101
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	2	15.25	32	58	105.25	52.75	13.5	2	0	280.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	1.33	11.86	28.44	58	128.64	76.19	22.5	4	0	330.96
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											322.69
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											322.69

Ref.	255 - LLANSTEFFAN & LLANYBRI	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	114	48	81	79	123	96	37	3	2	583
I	No. of Discounts at 25%	0	18	32	42	34	31	33	7	0	0	197
J	Adjustments for year				1.00							1
H-(I*E)+J	Total Discounted Dwellings	0	109.5	40	71.5	70.5	115.25	87.75	35.25	3	2	534.75
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	73	31.11	63.56	70.5	140.86	126.75	58.75	6	4.67	575.2
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											560.82
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											560.82

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	256 - LLANWINIO	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	7	2	26	65	74	20	3	0	0	197
I	No. of Discounts at 25%	0	5	1	13	22	17	1	0	0	0	59
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	5.75	1.75	22.75	59.5	69.75	19.75	3	0	0	182.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	3.83	1.36	20.22	59.5	85.25	28.53	5	0	0	203.69
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											198.60
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											198.6

Ref.	257 - MEIDRIM	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	24	13	45	59	84	34	11	0	0	270
I	No. of Discounts at 25%	0	14	7	15	20	28	5	2	0	0	91
J	Adjustments for year						2.00	1.00				3
H-(I*E)+J	Total Discounted Dwellings	0	20.5	11.25	41.25	54	79	33.75	10.5	0	0	250.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	13.67	8.75	36.67	54	96.56	48.75	17.5	0	0	275.9
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											269.00
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											269

Ref.	258 - NEWCHURCH & MERTHYR	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	6	37	32	53	102	42	19	2	0	293
I	No. of Discounts at 25%	0	3	22	15	18	34	10	5	0	0	107
J	Adjustments for year			1.00								1
H-(I*E)+J	Total Discounted Dwellings	0	5.25	32.5	28.25	48.5	93.5	39.5	17.75	2	0	267.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	3.5	25.28	25.11	48.5	114.28	57.06	29.58	4	0	307.31
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											299.63
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											299.63

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 92

Ref.	259 - PENDINE	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	21	16	22	28	32	31	11	0	0	161
I	No. of Discounts at 25%	0	13	7	6	16	11	8	2	0	0	63
J	Adjustments for year			1.00								1
H-(I*E)+J	Total Discounted Dwellings	0	17.75	15.25	20.5	24	29.25	29	10.5	0	0	146.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	11.83	11.86	18.22	24	35.75	41.89	17.5	0	0	161.05
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											157.02
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											157.02

Ref.	260 - ST. CLEARS TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	64	168	402	252	282	201	36	2	0	1407
I	No. of Discounts at 25%	0	53	103	156	91	76	52	6	2	0	539
J	Adjustments for year		3.00			1.00						4
H-(I*E)+J	Total Discounted Dwellings	0	53.75	142.25	363	230.25	263	188	34.5	1.5	0	1276.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	35.83	110.64	322.67	230.25	321.44	271.56	57.5	3	0	1352.89
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1319.07
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1319.07

Ref.	261 - ST. ISHMAEL	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	203	103	151	190	123	62	35	7	0	874
I	No. of Discounts at 25%	0	31	58	74	66	42	18	9	1	0	299
J	Adjustments for year				1.00	1.00	1.00		1.00			4
H-(I*E)+J	Total Discounted Dwellings	0	195.25	88.5	133.5	174.5	113.5	57.5	33.75	6.75	0	803.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	130.17	68.83	118.67	174.5	138.72	83.06	56.25	13.5	0	783.70
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											764.11
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											764.11

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	262 - TRELECH	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	4	7	36	94	113	50	7	0	0	311
I	No. of Discounts at 25%	0	2	7	12	30	31	7	1	0	0	90
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	3.5	5.25	33	86.5	105.25	48.25	6.75	0	0	288.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2.33	4.08	29.33	86.5	128.64	69.69	11.25	0	0	331.82
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											323.52
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											323.52

Ref.	263 - WHITLAND	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	2	118	119	280	157	112	34	15	0	0	837
I	No. of Discounts at 25%	1	84	61	121	47	37	5	4	0	0	360
J	Adjustments for year					3.00	1.00		1.00			5
H-(I*E)+J	Total Discounted Dwellings	1.75	97	103.75	249.75	148.25	103.75	32.75	15	0	0	752
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.97	64.67	80.69	222	148.25	126.81	47.31	25	0	0	715.70
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											697.81
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											697.81

Ref.	264 - CENARTH	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	85	25	53	103	158	95	17	2	0	538
I	No. of Discounts at 25%	0	14	20	30	39	49	22	2	0	0	176
J	Adjustments for year						1.00					1
H-(I*E)+J	Total Discounted Dwellings	0	81.5	20	45.5	93.25	146.75	89.5	16.5	2	0	495
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	54.33	15.56	40.44	93.25	179.36	129.28	27.5	4	0	543.72
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											530.13
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											530.13

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	265 - LLANFIHANGEL AR ARTH	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	41	187	168	194	246	110	24	1	0	971
I	No. of Discounts at 25%	0	26	106	74	81	72	38	9	0	0	406
J	Adjustments for year					2.00						2
H-(I*E)+J	Total Discounted Dwellings	0	34.5	160.5	149.5	175.75	228	100.5	21.75	1	0	871.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	23	124.83	132.89	175.75	278.67	145.17	36.25	2	0	918.56
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											895.60
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											895.6
Ref.	266 - LLANFIHANGEL RHOS Y CORN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	16	28	54	56	49	23	7	0	0	233
I	No. of Discounts at 25%	0	9	19	23	16	13	2	0	0	0	82
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	13.75	23.25	48.25	52	45.75	22.5	7	0	0	212.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	9.17	18.08	42.89	52	55.92	32.5	11.67	0	0	222.23
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											216.67
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											216.67
Ref.	267 - LLANGELER	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	49	188	409	245	468	170	25	3	1	1558
I	No. of Discounts at 25%	0	34	141	151	95	123	48	3	0	0	595
J	Adjustments for year					2.00		1.00				3
H-(I*E)+J	Total Discounted Dwellings	0	40.5	152.75	371.25	223.25	437.25	159	24.25	3	1	1412.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	27	118.81	330	223.25	534.42	229.67	40.42	6	2.33	1511.9
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											1474.10
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											1474.1

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Ref.	268 - LLANLLWNI	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	6	21	41	63	128	28	19	0	1	307
I	No. of Discounts at 25%	0	4	12	24	25	39	10	2	0	0	116
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	5	18	35	57.75	118.25	25.5	18.5	0	1	279
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	3.33	14	31.11	57.75	144.53	36.83	30.83	0	2.33	320.71
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											312.69
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											312.69

Ref.	269 - LLANYBYDDER	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	1	87	157	141	174	109	27	9	1	0	706
I	No. of Discounts at 25%	0	72	75	58	68	29	3	4	2	0	311
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	1	69	138.25	126.5	157	101.75	26.25	8	0.5	0	628.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.56	46	107.53	112.44	157	124.36	37.92	13.33	1	0	600.14
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											585.14
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											585.14

Ref.	270 - LLANYCRWYS	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	5	9	22	43	20	12	1	0	0	112
I	No. of Discounts at 25%	0	8	4	10	16	3	1	0	0	0	42
J	Adjustments for year											0
H-(I*E)+J	Total Discounted Dwellings	0	3	8	19.5	39	19.25	11.75	1	0	0	101.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	2	6.22	17.33	39	23.53	16.97	1.67	0	0	106.72
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											104.05
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											104.05

COUNCIL TAX BASE CALCULATION - 2019-20

APPENDIX A

Page 96

Ref.	271 - PENCARREG	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	15	31	122	127	147	86	18	1	0	547
I	No. of Discounts at 25%	0	12	24	62	64	54	14	4	0	0	234
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	12	25	106.5	112	133.5	82.5	17	1	0	489.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	8	19.44	94.67	112	163.17	119.17	28.33	2	0	546.78
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											533.11
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											533.11

Ref.	272 - NEWCASTLE EMLYN TOWN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	0	77	103	157	56	99	43	15	3	0	553
I	No. of Discounts at 25%	0	57	68	93	30	38	10	3	4	0	303
J	Adjustments for year					1.00						1
H-(I*E)+J	Total Discounted Dwellings	0	62.75	86	133.75	49.5	89.5	40.5	14.25	2	0	478.25
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0	41.83	66.89	118.89	49.5	109.39	58.5	23.75	4	0	472.75
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											460.93
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											460.93

Ref.	273 - CARMARTHEN	A-	A	B	C	D	E	F	G	H	I	TOTAL
H	Chargeable Dwellings	2	869	1814	1275	1266	874	439	121	8	0	6668
I	No. of Discounts at 25%	2	732	994	639	501	290	114	25	5	0	3302
J	Adjustments for year		13.00			12.00	1.00					26
H-(I*E)+J	Total Discounted Dwellings	1.5	699	1565.5	1115.25	1152.75	802.5	410.5	114.75	6.75	0	5868.5
F/G	Ratio to Band D	5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9	21/9	
A	Band D Equivalent	0.83	466	1217.61	991.33	1152.75	980.83	592.94	191.25	13.5	0	5607.04
A x 97.5%	TAX BASE AT 97.5% COLLECTION RATE											5466.86
	Adjustment for Class O Dwellings											
	TAX BASE 2019/20											5466.86

Executive Board 17th December 2018

Subject

**Purpose: Mid-Year Treasury Management and Prudential Indicator Report
1st April 2018 to 30th September 2018**

Recommendations / key decisions required:

That the Executive Board considers and approves the report.

Reasons:

**To provide members with an update on the treasury management activities from
1st April 2018 to 30th September 2018.**

Relevant scrutiny committee to be consulted **YES Policy & Resources Scrutiny Committee
5th December 2018**

Exec Board Decision Required YES

Council Decision Required YES

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr. D.M. Jenkins

Directorate: Corporate Services

Name of Director: Chris Moore

Designation: Director of Corporate Services

Tel No. 01267 224120; E Mail: CMoore@carmarthenshire.gov.uk

Report Author: Anthony Parnell

Designation: Treasury and Pension Investments Manager

Tel No. 01267 224180; E Mail: AParnell@carmarthenshire.gov.uk

EXECUTIVE SUMMARY
Executive Board
17th December 2018

SUBJECT

Treasury Management and Prudential Indicator Report
1st April 2018 to 30th September 2018

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

To provide members with an update on the treasury management activities from 1st April 2018 to 30th September 2018.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: C Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Within the requirements of the Treasury Management Policy and Strategy Report 2018-2019

2. Finance

The authority's investments during the period returned an average return of 0.59%, exceeding the 7 day LIBID rate.

Gross interest earned on investments for the period amounted to £0.206m and interest paid on loans was £8.57m.

The Authority did not breach any of its Prudential Indicators during the period.

At the period end the investments included £0.57m of KSF investments.

The administration of KSF is expected to continue until 7th October 2021 and further updates will be provided in future reports.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: C Moore Director of Corporate Services

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee

Not Applicable

2. Local Member(s)

Not Applicable

3. Community / Town Council

Not Applicable

4. Relevant Partners

Not Applicable

5. Staff Side Representatives and other Organisations

Not Applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
CIPFA Treasury Management in the Public Services - Code of Practice Revised 2017		County Hall, Carmarthen

EXECUTIVE BOARD
17TH DECEMBER 2018

**MID YEAR TREASURY MANAGEMENT AND
PRUDENTIAL INDICATOR REPORT**

1ST April 2018 – 30TH September 2018

A. TREASURY MANAGEMENT REPORT

1. Introduction

The Treasury Management Policy and Strategy for 2018-2019 was approved by Council on 21st February 2018. Section B 1.1(2) stated that Treasury Management activity reports would be made during the year. This report outlines the Treasury Management activities in the period 1st April 2018 to 30th September 2018 and satisfies the reporting requirement stated above.

There are no policy changes to the Treasury Management Policy and Strategy for this period and this report updates the position in light of the updated economic position and budgetary changes already approved.

2. Economic update

The first half of 2018-2019 has seen UK economic growth post a modest performance, but sufficiently robust for the Monetary Policy Committee, (MPC), to unanimously vote 9-0 to increase Bank Rate on 2nd August 2018 from 0.5% to 0.75%. Although growth looks as if it will only be modest at around 1.5% in 2018, the Bank of England's August Quarterly Inflation Report forecast that growth will pick up to 1.8% in 2019, albeit there were several caveats – mainly related to whether or not the UK achieves an orderly withdrawal from the European Union in March 2019.

Some MPC members have expressed concerns about a build-up of inflationary pressures, particularly with the pound falling in value again against both the US dollar and the Euro. The Consumer Price Index (CPI) measure of inflation rose unexpectedly from 2.4% in June 2018 to 2.7% in August 2018 due to increases in volatile components, but is expected to fall back to the 2% inflation target over the next two years given a scenario of minimal increases in Bank Rate. The MPC has indicated Bank Rate would need to be in the region of 1.5% by March 2021 for inflation to stay on track. Financial markets are currently pricing in the next increase in Bank Rate for the second half of 2019.

3. Prospects for Interest Rates

Based on the average projection from a number of sources we can expect the trend in base rates over the year to be as follows:

	Apr 2018	Jun 2018	Sep 2018	Dec 2018	Mar 2019
Base Rate %	0.50	0.50	0.75	0.75	0.75

(Source: LINK Treasury Services)

Link Asset Services undertook its last review of interest rate forecasts on 7th August 2018 after the Quarterly Inflation Report of the Bank of England and Monetary Policy Committee (MPC) meeting 2 August 2018, where the decision was made to increase the Bank Rate to 0.75%

The flow of generally positive economic statistics after the end of the quarter ended 30 June 2018 meant that it came as no surprise that the MPC came to a decision to make the first increase in Bank Rate above 0.5% since the financial crash. However, the MPC emphasised again, that future Bank Rate increases would be gradual. Link Asset Services do not believe that the MPC will increase the Bank Rate in February 2019, ahead of the deadline in March 2019 for Brexit.

The revised projection based on the recent review:

	2018-19	2019-20	2020-21
	%	%	%
Revised Average Bank Rate	0.67	0.94	1.38
Original Average Bank Rate (TM Strategy 2018-19)	0.63	0.88	1.19

4. Investments

One of the primary activities of the Treasury Management operation is the investment of surplus cash for which the Authority is responsible. As well as the Authority's own cash the County Council invests School Trust Funds and other Funds, with any interest derived from these investments being passed over to the relevant Fund.

All surplus money is invested daily on the London Money Markets. The security of the investments is the main priority; appropriate liquidity should be maintained and returns on the investments a final consideration. It continues to be difficult to invest these funds as the market continues to be insecure and as a consequence appropriate counterparties are limited.

The total investments at 1st April 2018 and 30th September 2018 analysed between Banks, Building Societies, Local Authorities and Money Market Funds, are shown in the following table:

Investments	1.4.18				30.9.18			
	Call and notice	Fixed Term	Total		Call and notice	Fixed Term	Total	
	£m	£m	£m	%	£m	£m	£m	%
Banks and 100% wholly owned Subsidiaries	19.00	0.58	19.58	45	12.00	0.57	12.57	30
Building Societies	0.00	0.00	0.00	0	0.00	7.00	7.00	17
Money Market Funds	10.00	0.00	10.00	23	7.00	0.00	7.00	17
Local Authorities	0.00	14.00	14.00	32	0.00	15.00	15.00	36
TOTAL	29.00	14.58	43.58	100	19.00	22.57	41.57	100

Investments on call are available immediately on demand. Fixed term investments are fixed to a maturity date. The current longest investment is maturing on 30th November 2018.

The £41.57m includes £0.57m (14.25% of original claim) invested in Kaupthing Singer and Friedlander which has been reduced from the original £4.0m by distributions.

During the period the total investments made by the Council and repaid to the Council (turnover) amounted to £681.61m. This averaged approximately £26.07m per week or £3.72m per day. A summary of turnover is shown below:

	£m
Total Investments 1st April 2018	43.58
Investments made during the period	339.80
Sub Total	383.38
Investments Repaid during the period	(341.81)
Total Investments 30th September 2018	41.57

The main aims of the Treasury Management Strategy is to appropriately manage the cash flows of the Council, the required short term and longer term market transactions and the risks associated with this activity. Lending on the money market secures an optimum rate of return and also allows for diversification of investments and hence reduction of risk, which is of paramount importance in today's financial markets.

The benchmark return for the London money market is the "7 day LIBID rate". For 2018-2019 the Council has compared its performance against this "7 day LIBID rate". For the period under review the average "7 day LIBID rate" was 0.44% whereas the actual rate the Council earned was 0.59%, an out performance of 0.15%.

This outperformance can be quantified to £54k additional interest earned compared to the "7 day LIBID rate".

The gross interest earned on investments for the period amounted to £0.206m.

The income from investments is used by the Authority to reduce the net overall costs to the Council taxpayer.

5. Update on the investments with Kaupthing Singer & Friedlander (KSF)

In August 2018 the Council received a seventeenth dividend from the Administrators. This equated to 0.25p in the £ and amounted to £10k principal.

As at 30th September 2018 the sum of £3.43m principal and £210k interest had been received from the Administrators, which equates to 85.75% of the claim submitted. The Administrators' estimate of total dividends payable to non-preferential creditors remains at 86.25%.

A court hearing in July 2018 extended the term of the administration to the 7th October 2021. This is the fourth extension to the administration.

A further update will be provided in future reports.

6. Security, Liquidity and Yield (SLY)

Within the Treasury Management Strategy Statement for 2018-2019, the Council's investment priorities are:

- Security of Capital
- Liquidity and
- Yield

The Council aims to achieve the optimum return (yield) on investments commensurate with proper levels of security and liquidity. In the current economic climate it is considered appropriate to keep investments short term to cover short term cash flow needs but also to seek out value available in significantly higher rates in periods up to 12 months with highly credit rated financial institutions.

Attached at Appendix 1 is the Investment Summary and Top 10 Counterparty Holdings (excluding the £0.57m in KSF) as at 30th September 2018.

7. Borrowing

One of the methods used to fund capital expenditure is long term borrowing. The principal lender for Local Authorities is the Public Works Loan Board (PWLB).

Under the Treasury Management Strategy it was agreed to borrow when interest rates are at their most advantageous.

The total loans at 1st April 2018 and 30th September 2018 are shown in the following table:

Loans	Balance at 01.04.18 £m	Balance at 30.09.18 £m	Net Increase/ (Net Decrease) £m
Public Works Loan Board (PWLB)	392.11	385.42	(6.69)
Market Loan	3.00	3.00	0.00
Salix, Invest to Save, HILS & TCL	4.74	4.68	(0.06)
TOTAL	399.85	393.10	(6.75)

The Salix interest free loans have been provided by an independent publicly funded company dedicated to providing the public sector with loans for energy efficiency projects.

The interest free 'Invest-2-Save' funding is to assist in the conversion of traditional street lighting to LED, which will help deliver a legacy of reduced energy costs and associated carbon taxes.

The Home Improvement Loan Scheme (HILS) repayable funding is provided by the Welsh Government to help individual home owners, small portfolio landlords, developers and charities to improve homes and increase housing supply.

The Town Centre Loan (TCL) repayable funding is provided by the Welsh Government to provide loans to reduce the number of vacant, underutilised and redundant sites and premises in town centres and to support the diversification of the town centres by encouraging more sustainable uses for empty sites and premises, such as residential, leisure and for key services.

7.1 New Borrowing

No new loans were borrowed during the period.

7.2 Interest Paid

Interest paid on loans during the period was:

PWLB Interest Paid £m	Market Loan Interest Paid £m	Total Interest Paid £m
8.50	0.07	8.57

8. Rescheduling and Premature Loan Repayments

The current economic climate and the consequent structure of interest rates meant that no rescheduling opportunities arose during the period and there were no premature loan repayments.

9. Leasing

No leases were negotiated during the period 1st April 2018 to 30th September 2018.

B. PRUDENTIAL INDICATOR REPORT

1. Prudential Indicators

As part of the 2018-2019 Budget and the Treasury Management Policy and Strategy 2018-2019, the Council adopted a number of Prudential Indicators. These Indicators are designed to ensure that any borrowing or other long-term liabilities entered into for capital purposes were affordable, sustainable and prudent.

The Indicators are required by the Local Government Act 2003 and the Revised Prudential Code of Practice in order to control Capital Finance. The Prudential Code also required that those Prudential Indicators that were forward looking should be monitored and reported. Some of the indicators are monitored by officers monthly, and are only reported if they are likely to be breached, others are to be monitored quarterly by the Executive Board.

1.1 Affordability Prudential Indicator

1.1.1 Ratio of Financing Costs to Net Revenue Stream

The indicator set for 2018-2019 in the Budget was:

	2018-2019 %
Non-HRA	5.15
HRA	34.39

An examination of the assumptions made in calculating this indicator concluded that there have been no changes in this period.

1.2 Prudence Prudential Indicators

1.2.1 Capital Financing Requirement (CFR)

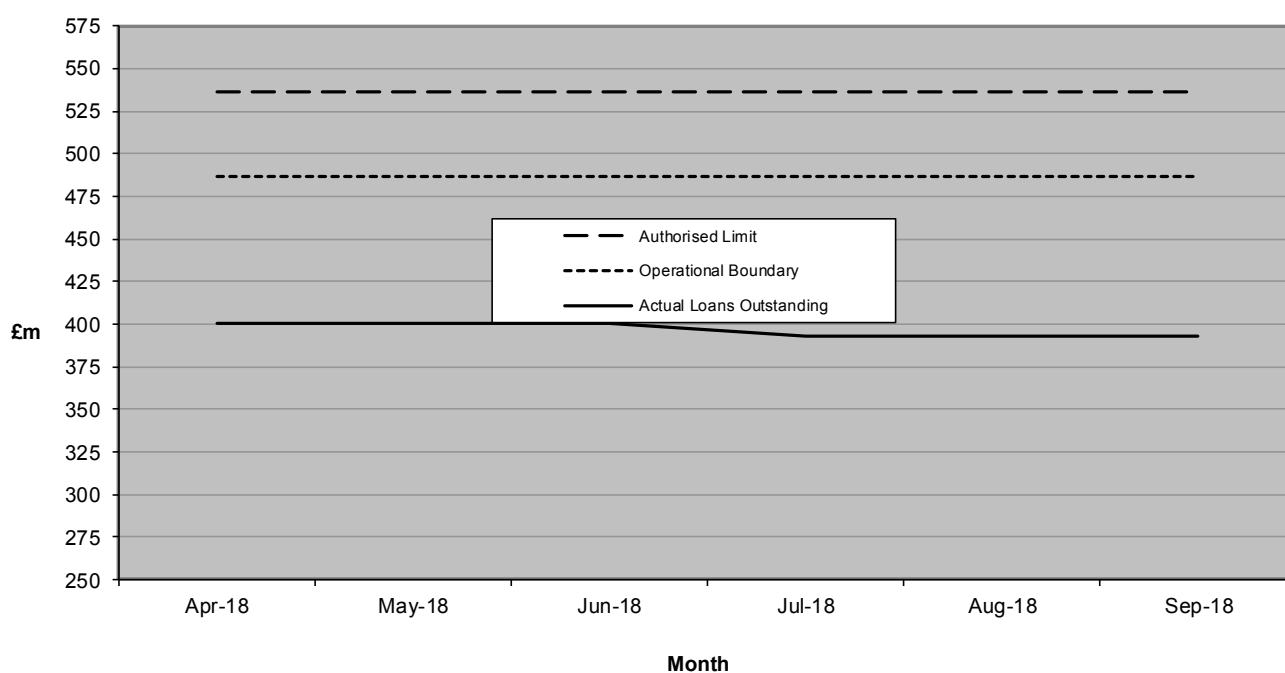
The Director of Corporate Services reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator.

	2018-2019 Estimate £m	As at 30.09.18 £m	2018-2019 Forecast £m
Capital Financing Requirement			
CFR – non housing	271	271	275
CFR – housing	142	142	142
CFR - housing subsidy buy-out	74	74	74
Total CFR	487	487	491

1.2.2. Authorised Limit and Operational Boundary

The actual value of loans outstanding must not exceed the Authorised Limit. In normal activity actual loans outstanding should be close but less than the Operational Boundary. The Operational Boundary can be breached in the short term due to adverse cash flows.

	Authorised Limit for External Debt		Operational Boundary for External Debt	
	2018-2019 Estimate	2018-2019 Forecast	2018-2019 Estimate	2018-2019 Forecast
	£m	£m	£m	£m
	Borrowing	535.5	535.5	486.9
Other Long-Term Liabilities	0.5	0.5	0.1	0.1
Total	536	536	487	487



	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
	£m	£m	£m	£m	£m	£m
Authorised Limit	536	536	536	536	536	536
Operational Boundary	487	487	487	487	487	487
Loans Outstanding	400	400	400	393	393	393

Neither the Authorised Limit nor the Operational Boundary have been breached.

2.1 Treasury Management Prudential Indicators

2.1.1 Interest Rate Exposure

Position as at 30th September 2018:

	Fixed Interest Rate £m	Variable Interest Rate £m	TOTAL £m
Borrowed	390.10	3.00	393.10
Invested	(22.57)	(19.00)	(41.57)
Net	367.53	(16.00)	351.53
Limit	467.00	47.00	
Proportion of Net Borrowing Actual	104.55%	(4.55)%	100.00%
Limit	125.00%	5.00%	

The authority is within limits set by the 2018-2019 indicators.

2.1.2 Maturity Structure Of Borrowing

	Structure at 30.09.18 %	Upper Limit %	Lower Limit %
Under 12 months	0.07	15	0
12 months to 2 years	1.35	25	0
2 years to 5 years	7.52	50	0
5 years to 10 years	10.17	50	0
10 years to 20 years	18.41	50	0
20 years to 30 years	20.61	50	0
30 years to 40 years	23.89	50	0
40 years and above	17.98	50	0

The authority is within the limits set by the 2018-2019 indicators.

2.1.3 Maximum principal sums invested longer than 365 days

	2018-2019 £m
Limit	10
Actual as at 30 th September 2018	NIL

RECOMMENDATION

That Executive Board considers and approves the report.

Investment Summary as at 30th September 2018

Carmarthenshire County Council

Totals		
Total	£41,000,000	
Calls & MMFs	£19,000,000	46%
Fixed Deposits	£22,000,000	54%
Specified	£41,000,000	100%

Weighted Average		
Yield		0.72%
Maturity (Days)		
Total Portfolio	Total Portfolio	17.39
Long Term		
Short Term		
AAA	-	1.00
AA	F1	40.67
A	F1	5.05
BBB	F2	0.00
CCC	C	0.00

Risk Factors		
< 1 year	£526	0.001%
1 - 2 years	£0	0.000%
2 - 3 years	£0	0.000%
3 - 4 years	£0	0.000%
4 - 5 years	£0	0.000%
Total Portfolio	£526	0.001%

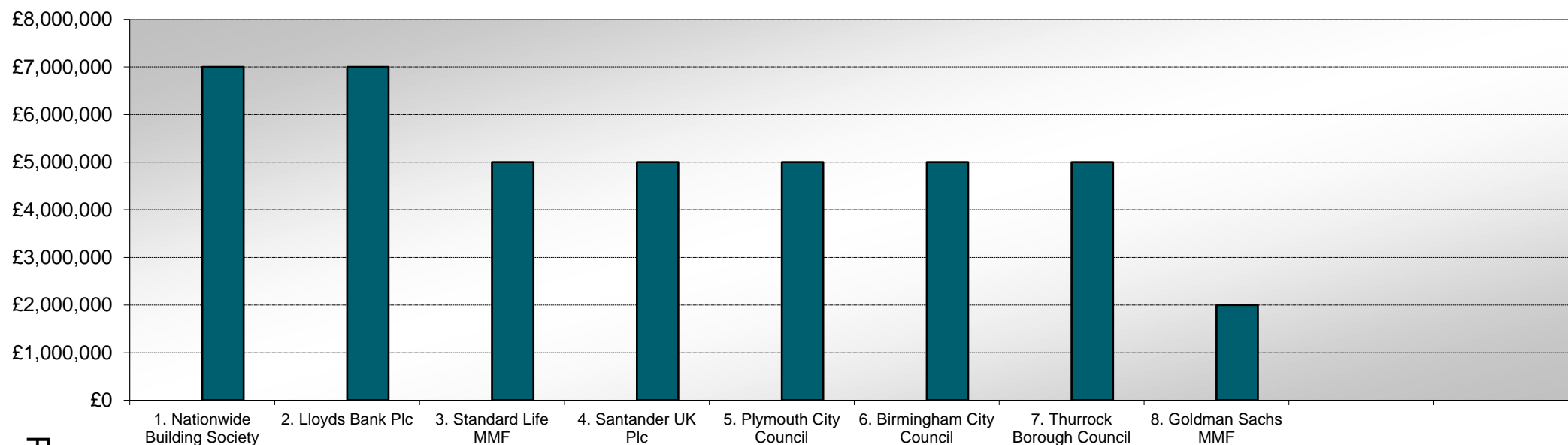
Maturity Structure		
< 1 Week	£19,000,000	46%
< 1 Month	£12,000,000	29%
2 - 3 Months	£10,000,000	24%
3 - 6 Months	£0	0%
6 - 9 Months	£0	0%
9 - 12 Months	£0	0%
12 Months+	£0	0%
Total	£41,000,000	100%

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Top 10 Counterparty Holdings

Carmarthenshire County Council

Counterparty	Principal	% of Total Holding	WAM (Days)	WAYield	WADefault
1. Nationwide Building Society	£7,000,000	17.07%	12	0.60%	0.003%
2. Lloyds Bank Plc	£7,000,000	17.07%	1	0.80%	0.000%
3. Standard Life MMF	£5,000,000	12.20%	1	0.66%	0.000%
4. Santander UK Plc	£5,000,000	12.20%	1	1.00%	0.000%
5. Plymouth City Council	£5,000,000	12.20%	50	0.72%	0.002%
6. Birmingham City Council	£5,000,000	12.20%	61	0.80%	0.003%
7. Thurrock Borough Council	£5,000,000	12.20%	11	0.53%	0.001%
8. Goldman Sachs MMF	£2,000,000	4.88%	1	0.64%	0.000%



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Executive Board 17th December, 2018

Subject : NJC Pay Award 2019 – Proposals for implementation of the new nationally agreed Pay Spine on 1st April 2019.

Purpose: Implementation of the nationally agreed collective agreement.

Recommendations / key decisions required:

Endorsement of the recommended approach outlined in this report for ongoing consultation with the recognised trade unions and consultation with Pay Advisory Panel and Executive Board.

Relevant scrutiny committee to be consulted NO

Pay Advisory Panel to be consulted.

Exec Board Decision Required YES

Council Decision Required NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr Mair Stephens

Directorate: Chief Executives

Name of Head of Service:

Paul Thomas

Randal Hemingway

Report Author: Alison Wood

Designations:

Assistant Chief Executive

Head of Financial Services

People Services Manager

Tel Nos. 4825/6152

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AMWood@carmarthenshire.gov.uk

Executive Board
EXECUTIVE SUMMARY
17TH DECEMBER, 2018

NJC Pay Award – Implementation of new Pay Spine – 1st April 2019

1. Background

Over the last two years or so, work has been undertaken by the National Employers for Local Government Services in conjunction with employers' representatives and recognised trade unions to develop a new NJC pay spine which would a) reconfigure the lower end of the pay spine and b) ensure that the National Living Wage (NLW) could be accommodated.

A collective agreement was reached in April 2018 and in June detailed guidance was provided by the NJC for Local Government Services to assist local authorities implement and assimilate to the new pay spine.

A project team from HR and Finance has worked over the past few months to look at options and costs for implementation of the National Agreement.

The existing CCC NJC pay spine and proposed April 2019 pay spine have been tabulated for comparison purposes (Appendix A). The Local Government Agreement and Advice documents are attached as Appendices B and C. In practice, the instructions/advice provided are comprehensive and leave little discretion for local authorities, particularly in relation to assimilation from current pay spine to the new pay spine.

2. The Pay Agreement

Appendices B & C outline the national agreement reached with the Trade Unions. In summary this includes:

- A new pay spine with new points 1 to 22 and with 2% incremental points up to point 43, which will replace the current pay spine.
- A new base point of £9.00 per hour.
- 5 new points for which there is no current equivalent
- A minimum increase of 2%

3. The new pay spine – v. the current pay spine



FFIŤ CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL do it online
www.carmarthenshire.gov.wales

Appendix B (page 2) illustrates a new pay spine lowest rate (point1) of £9.00 per hour. This equates to the old SCP 6&7 which we no longer have in Carmarthenshire.

Therefore, when applying the assimilation agreement, none of CCC's staff who are in post as at 31st March 2019 would assimilate to this rate as all our staff are paid at SCP 9 or above. This is not common to all Councils as many have retained the lower SCP's. However, it is possible to implement the new point 1 for new employees/workers who commence employment on or after 1st April 2019.

In addition, an extended pay spine up to a new point 55 would need to be implemented locally to reflect earlier local agreements to extend above the nationally agreed scale.

4.Assimilation to the new Pay Spine

The method of assimilation is set out clearly as part of the Pay Agreement and must be followed by employers. In Carmarthenshire this has the following impact:

Employees on current SCP 9 (Grade A) must move to the new Point 2.

At 1st April 2019 their pay rises from £8.68 per hour (topped up to £8.75 by the Foundation Living Wage Supplement) to £9.18 per hour – 4.9% increase.

However, in order to utilise the full pay scale and to ensure costs of implementation are affordable, it is proposed that the new pay point 1 of £9.00 per hour is implemented for casual workers and new starters on or after 1st April 2019 which would extend Grade A from a one point to a two point grade. (See Appendix A).

Employees on current SCP 10 (Grade B) must move to new Point 3.

At 1st April 2019 their pay rises from £8.74 per hour (£8.75 with FLW supplement) to £9.36 per hour – 7.0% increase.

Grade B is currently a one point grade and it is proposed that this would be extended down to incorporate new points 2 and 3. This will help to mitigate costs and will also return Grades A and B to incremental progression rather than single pay point Grades.

Employees on Grade C (SCP's 10 to 14) move to new points 3 to 5 £9.36 per hour rising to £9.74 per hour at top of the scale – 6.3% increase.

This has the effect of compressing Grade C from 5 to 3 points.

Employees on Grade D (SCP's 14 to 18) move to new points 5 to 7 – maximum £10.13 per hour – 3.7% increase.

The "new" Grade D would be similarly compressed from 5 pay points to 3.

Employees on Grade E and above assimilate as set out in Appendix A but the number of pay points is unaffected by the new pay spine. Staff on these grades will receive a minimum of 2% as required by the National Agreement.

It should be noted that the % increases quoted are based upon assimilation only and do not take account of any incremental increases that will be due on 1st April 2019.

5. Assimilation and Incremental Progression

The NJC agreement is silent on the approach to be taken with regard to the chronology of assimilation and increments when moving to the new pay spine on 1st April 2019. There are two approaches:

1. Assimilation to new pay scale first then apply increments where payable
2. Apply increment (where payable) then assimilate

It is proposed that CCC should “assimilate then pay increments” as this provides for a fairer approach, particularly in some lower grades where applying the increment after assimilation allows for longer serving employees to retain a differential in pay compared to new employees in the same grade.

6. Projected Financial Impact

The weighted average increase is **3.3% overall** and **3.5% for top of scale** (for budgeting purposes plus this is where most of our employees are). The requirement to move existing grade A's to £9.18 rather than £9.00 is worth approximately 0.5% because this approach has a knock on impact up the scale.

The overall cost is estimated at **£5.0 million** including pensions and National Insurance. Once added to NJC, Soulbury and Teachers pay increases and taking account of the £28 million grant funded posts, the cost to council net budget for 2019/20 is **£6.2 million**.

The July budget outlook estimates made an allowance of extra funding for the cost of implementing a new nationally agreed pay spine. We have now worked through the local implications of applying this to the CCC workforce. Against an overall pay rise allowance of £6.0 million, the cost is estimated at £6.2 million, with an average top of grade increase of 3.5%. However, this percentage is considerably more for employees on lower grades and may have the effect of reducing the equal pay gap (an equality impact assessment is in the process of being undertaken as part of the consultation process).

The cost to Carmarthenshire may be more when compared to the majority of other Welsh councils due to the local grading structure commencing at the current SCP 9 which has resulted from Members' commitment to improve the pay for our lower paid staff and to meet Foundation Living Wage standards. As a result the Council's lowest paid employees who are in post at April 2019, will receive a pay rise from £8.75 per hour up to £9.18 per hour compared to other Councils who will assimilate their lowest paid employees across to £9.00 per hour. However, we are obliged to follow the nationally agreed assimilation process and a failure to do so would almost certainly result in challenge from the trade unions. However, the proposal to introduce the £9.00 per hour rate for all new Grade A employees who start on or after 1st April 2018 will align the Council's pay spine.

The Living Wage Foundation will announce the % increase to its minimum hourly rate on 5th November 2019. Should this increase the rate to over £9.00 per hour then Members will need to consider whether it is appropriate to still apply a living wage supplement with effect from 1st April 2019.

OTHER OPTIONS AVAILABLE AND THEIR PROS AND CONS

The National Agreement on NJC pay and directions for assimilation to the new Pay Spine allow little room for manoeuvre.

The proposals outlined provide for the minimum of 2% increase to pay and also have the effect of uplifting the pay of the Council's lowest paid staff to in excess of this. It has been a consistent ambition of Members and local trade unions to improve the pay of the lower grades.

The Council's Members Pay Advisory Panel will also be consulted and the final proposals will be taken to Executive Board for endorsement in advance of implementation. The final proposal will be included in the Authority's 2019/20 Pay Policy Statement which will be endorsed by County Council in March 2019.

The pay increase must be implemented on 1st April 2019.

Recommendation:

Executive Board is asked to consider the proposed implementation plan and to endorse this approach so that consultation can continue with Trade Unions colleagues.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Paul Thomas Assistant Chief Executive (People Management)

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES /	Yes /	No /	No /	YES /	/ NONE

1. Policy, Crime & Disorder and Equalities

Change to existing pay spine is likely to impact positively on equal pay gap.

2. Legal

Under Collective bargaining arrangements, the Council is required to implement the nationally agreed pay award and pay spine.

3. Finance

Financial implications have been outlined in the report and provision has been made in budget forecasts.

R.H.

3. Staffing Implications

The introduction of the National Pay Agreement will affect all NJC staff.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Paul Thomas

Assistant Chief Executive(People Management)

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

Trade Unions have already been consulted on this proposal.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
National Joint Council for Local Government Services Pay Agreement for 2018-2019 Circular.		
NJC 2018 & 2019 Payscales & Allowances.		

Grade Structure			BASIC ONLY			BASIC ONLY				
			Spinal Point	Apr-18 Salary (£'s)	Apr-18 Hrly Rate	Spinal Point	Apr-19 Salary (£'s)	Apr-19 Hrly Rate		
* Salary based on Real Living Wage - Any future pay awards will be based on national agreed salary										
						1	17,364	9.0000	Grade A	Pts 1-2
	Grade A	9*	16,881	8.7500		2	17,711	9.1801		
	Grade B	10*	16,881	8.7500		3	18,065	9.3636	Grade B	Pts 2-3
Grade C		11	17,007	8.8152		3	18,065	9.3636	Grade C	Pts 3-5
		12	17,173	8.9012		3	18,065	9.3636		
		13	17,391	9.0142		4	18,426	9.5507		
		14	17,681	9.1645		5	18,795	9.7419		
	Grade D	15	17,972	9.3154		5	18,795	9.7419		Pts 5-7
		16	18,319	9.4952		5	18,795	9.7419	Grade D	
		17	18,672	9.6782		6	19,171	9.9368		
	Grade E	18	18,870	9.7808		7	19,554	10.1354	Grade E	
		19	19,446	10.0794		8	19,945	10.3380		
		20	19,819	10.2727		9	20,344	10.5448		
		21	20,541	10.6469		11	21,166	10.9709		
	Grade F	22	21,074	10.9232		12	21,589	11.1902	Grade F	
		23	21,693	11.2441		14	22,462	11.6427		
		24	22,401	11.6110		15	22,911	11.8754		
		25	23,111	11.9790		17	23,836	12.3548		
	Grade G	26	23,866	12.3704		19	24,799	12.8540	Grade G	
		27	24,657	12.7804		20	25,295	13.1111		
		28	25,463	13.1981		22	26,317	13.6408		
		29	26,470	13.7201		23	26,999	13.9943		
	Grade H	30	27,358	14.1804		24	27,905	14.4639	Grade H	
		31	28,221	14.6277		25	28,785	14.9200		
		32	29,055	15.0600		26	29,636	15.3611		
		33	29,909	15.5026		27	30,507	15.8126		
	Grade I	34	30,756	15.9417		28	31,371	16.2604	Grade I	
		35	31,401	16.2760		29	32,029	16.6015		
		36	32,233	16.7072		30	32,878	17.0415		
		37	33,136	17.1753		31	33,799	17.5189		
	Grade J	38	34,106	17.6780		32	34,788	18.0315	Grade J	
		39	35,229	18.2601		33	35,934	18.6255		
		40	36,153	18.7391		34	36,876	19.1138		
		41	37,107	19.2335		35	37,849	19.6181		
	Grade K	42	38,052	19.7234		36	38,813	20.1178	Grade K	
		43	39,002	20.2158		37	39,782	20.6201		
		44	39,961	20.7128		38	40,760	21.1270		
		45	40,858	21.1778		39	41,675	21.6013		
	Grade L	46	41,846	21.6899		40	42,683	22.1237	Grade L	
		47	42,806	22.1875		41	43,662	22.6312		
		48	43,757	22.6804		42	44,632	23.1340		
		49	44,697	23.1676		43	45,591	23.6310		
	Grade M	50	45,602	23.6367		44	46,514	24.1094	Grade M	
		51	46,545	24.1255		45	47,476	24.6081		
		52	47,463	24.6013		46	48,412	25.0932		
		53	48,385	25.0792		47	49,353	25.5810		
	Grade N	54	50,204	26.0221		48	51,208	26.5425	Grade N	
		55	52,784	27.3593		49	53,840	27.9067		
		56	55,352	28.6904		50	56,459	29.2642		
		57	57,927	30.0251		51	59,085	30.6253		
	Grade O	58	62,253	32.2674		52	63,498	32.9127	Grade O	
		59	65,446	33.9224		53	66,755	34.6009		
		60	68,805	35.6635		54	70,181	36.3767		
		61	72,334	37.4926		55	73,781	38.2427		

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National Joint Council for Local Government Services

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Simon Pannell

Trade Union Secretaries
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Jim Kennedy, Unite
Heather Wakefield, UNISON

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**To: Chief Executives in England, Wales and N Ireland
(copies for the Finance Director and HR Director)
Members of the National Joint Council**

10 April 2018

Dear Chief Executive,

2018 and 2019 PAYSCALES & ALLOWANCES

Agreement has been reached between the National Employers and the NJC Trade Union Side on rates of pay applicable from **1 April 2018** and **1 April 2019**.

UNISON and GMB both voted to accept whilst Unite voted to reject. However, in line with the Constitution of the NJC, Unite accepts the collective majority decision of the other unions that the pay award should now be implemented.

The new pay rates are attached at **Annex 1**.

The new rates for allowances up-rated by two per cent in each year are set out at **Annex 2**.

Yours sincerely

*Simon
Pannell*

Simon Pannell

*Rehana
Azam*

Rehana Azam

*Jim
Kennedy*

Jim Kennedy

Heather Wakefield

Heather Wakefield

Joint Secretaries

ANNEX 1

SCP	1 April 2017		1 April 2018		1 April 2019			Old SCP[s]
	£ per annum	£ per hour*	£ per annum	£ per hour*	New SCP	£ per annum	£ per hour*	
6	£15,014	£7.78	£16,394	£8.50	1	£17,364	£9.00	6/7
7	£15,115	£7.83	£16,495	£8.55				
8	£15,246	£7.90	£16,626	£8.62	2	£17,711	£9.18	8/9
9	£15,375	£7.97	£16,755	£8.68				
10	£15,613	£8.09	£16,863	£8.74	3	£18,065	£9.36	10/11
11	£15,807	£8.19	£17,007	£8.82				
12	£16,123	£8.36	£17,173	£8.90	4	£18,426	£9.55	12/13
13	£16,491	£8.55	£17,391	£9.01				
14	£16,781	£8.70	£17,681	£9.16	5	£18,795	£9.74	14/15
15	£17,072	£8.85	£17,972	£9.32				
16	£17,419	£9.03	£18,319	£9.50	6	£19,171	£9.94	16/17
17	£17,772	£9.21	£18,672	£9.68				
18	£18,070	£9.37	£18,870	£9.78	7	£19,554	£10.14	18
19	£18,746	£9.72	£19,446	£10.08	8	£19,945	£10.34	19
20	£19,430	£10.07	£19,819	£10.27	9	£20,344	£10.54	20
					10	£20,751	£10.76	
21	£20,138	£10.44	£20,541	£10.65	11	£21,166	£10.97	21
22	£20,661	£10.71	£21,074	£10.92	12	£21,589	£11.19	22
					13	£22,021	£11.41	
23	£21,268	£11.02	£21,693	£11.24	14	£22,462	£11.64	23
24	£21,962	£11.38	£22,401	£11.61	15	£22,911	£11.88	24
					16	£23,369	£12.11	
25	£22,658	£11.74	£23,111	£11.98	17	£23,836	£12.35	25
					18	£24,313	£12.60	
26	£23,398	£12.13	£23,866	£12.37	19	£24,799	£12.85	26
27	£24,174	£12.53	£24,657	£12.78	20	£25,295	£13.11	27
					21	£25,801	£13.37	
28	£24,964	£12.94	£25,463	£13.20	22	£26,317	£13.64	28
29	£25,951	£13.45	£26,470	£13.72	23	£26,999	£13.99	29
30	£26,822	£13.90	£27,358	£14.18	24	£27,905	£14.46	30
31	£27,668	£14.34	£28,221	£14.63	25	£28,785	£14.92	31
32	£28,485	£14.76	£29,055	£15.06	26	£29,636	£15.36	32
33	£29,323	£15.20	£29,909	£15.50	27	£30,507	£15.81	33
34	£30,153	£15.63	£30,756	£15.94	28	£31,371	£16.26	34
35	£30,785	£15.96	£31,401	£16.28	29	£32,029	£16.60	35
36	£31,601	£16.38	£32,233	£16.71	30	£32,878	£17.04	36

SCP	1 April 2017		1 April 2018		1 April 2019			Old SCP[s]
	<i>£ per annum</i>	<i>£ per hour</i>	£ per annum	£ per hour	New SCP	£ per annum	£ per hour	
37	£32,486	£16.84	£33,136	£17.18	31	£33,799	£17.52	37
38	£33,437	£17.33	£34,106	£17.68	32	£34,788	£18.03	38
39	£34,538	£17.90	£35,229	£18.26	33	£35,934	£18.63	39
40	£35,444	£18.37	£36,153	£18.74	34	£36,876	£19.11	40
41	£36,379	£18.86	£37,107	£19.23	35	£37,849	£19.62	41
42	£37,306	£19.34	£38,052	£19.72	36	£38,813	£20.12	42
43	£38,237	£19.82	£39,002	£20.22	37	£39,782	£20.62	43
44	£39,177	£20.31	£39,961	£20.71	38	£40,760	£21.13	44
45	£40,057	£20.76	£40,858	£21.18	39	£41,675	£21.60	45
46	£41,025	£21.26	£41,846	£21.69	40	£42,683	£22.12	46
47	£41,967	£21.75	£42,806	£22.19	41	£43,662	£22.63	47
48	£42,899	£22.24	£43,757	£22.68	42	£44,632	£23.13	48
49	£43,821	£22.71	£44,697	£23.17	43	£45,591	£23.63	49

*hourly rate calculated by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week in the National Agreement 'Green Book')

Part 3 Paragraph 2.6(e) Sleeping-in Duty Payment:

1 April 2018	1 April 2019
£35.37	£36.08

**RATES OF PROTECTED ALLOWANCES AT 1 APRIL 2018 and 1 APRIL 2019
(FORMER APT&C AGREEMENT (PURPLE BOOK))**

Paragraph 28(3) Nursery Staffs in Educational Establishments - Special Educational Needs Allowance

1 April 2018	1 April 2019
£1,264	£1,289

Paragraph 28(14) Laboratory / Workshop Technicians

City and Guilds Science Laboratory Technician's Certificate Allowance:

1 April 2018	1 April 2019
£205	£209

City and Guilds Laboratory Technician's Advanced Certificate Allowance:

1 April 2018	1 April 2019
£149	£152

Paragraph 32 London Weighting and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2018	1 April 2019
£857	£874

Outer Fringe Area:

1 April 2018	1 April 2019
£597	£609

Paragraph 35 Standby Duty Allowance - Social Workers (1)(a)(i) Allowance - Per Session

1 April 2018	1 April 2019
£28.46	£29.03

FORMER MANUAL WORKER AGREEMENT (WHITE BOOK)

Section 1 Paragraph 3 London and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2018
£857

1 April 2019
£874

Outer Fringe Area:

1 April 2018
£597

1 April 2019
£609

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National Joint Council for Local Government Services

Employers' Secretary:
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**To: Chief Executives in England, Wales and N Ireland
(copy to Finance Director and HR Director)
Members of the National Joint Council**

14 June 2018

Dear Chief Executive,

New Pay Spine 1 April 2019

The NJC pay agreement for 2018-20 includes the introduction of a new pay spine on 1 April 2019 that is based on the following:

- A bottom rate of £9.00 per hour (£17,364) on new Spinal Column Point (SCP)1 (equivalent to old SCPs 6 & 7)
- 'Pairing off' old SCPs 6-17 incl. to create new SCPs 1-6 incl.
- Equal steps of 2.0% between each new SCPs 1 to 22 incl. (equivalent to old SCPs 6-28 incl.)
- By creating equal steps between these pay points, new SCPs 10, 13, 16, 18 and 21 are generated to which no old SCPs will assimilate. This means that in some organisations the current number of pay points in a grade might change
- On new SCPs 23 and above (equivalent to old SCPs 29 and above), 2.0% increase on 2018 rate

This circular provides technical advice on issues related to assimilating employees to the new pay spine next April. However, this is not an exhaustive list and we will provide further guidance as necessary over the coming months. This circular does not discuss the wider issues around strategic approaches to pay and reward and development of good quality career structures linked to progression frameworks. Councils should take the opportunity to review their approach to career development in the light of any changes to grading structures they may need to make.

1. We use the NJC spine without any local variations in individual spine point values and our contracts provide for automatic link to the NJC settlement. Is the 2019 pay spine in the pay circular mandatory?

Yes. Agreements reached by the NJC are collective agreements and if they are incorporated into employees' contracts of employment then the changes will take effect automatically. The new spine will replace entirely the current spine and accordingly employees should assimilate across from their current SCP to the new corresponding SCP in April 2019.

2. How do we go about achieving the necessary changes to our grading structure?

Local employers should consider various options and present formal proposals around which there would be local negotiations with a view to reaching agreement. Discussions should start well in advance and reasonable facility time arrangements should be agreed.

In terms of measuring the impact of any changes, an equality impact assessment (EIA) will need to be carried out on proposals prior to implementation. Joint advice on carrying out EIAs is set out in the Green Book Part 4.11. This includes a recommended template for this exercise – see *template 3*.

Once assimilation has happened, employers will continue to have to meet gender pay reporting requirements, but it is recommended they also do a broader equal pay audit. Further advice on carrying out Equal Pay Audits is set out in the Green Book Part 4.10.

3. As an example, our current SCPs 8 and 9 are in different grades within our organisation. They are merged into a single point in the new pay spine. How can we address this?

It was recognised that by merging two pay points together at the lower end of the spine that this was likely to be a result. It was recognised by employers and unions during both the technical discussions and negotiations that a structure that has a pay point that is both the top of one grade and the bottom of another would be an acceptable approach to dealing with this.

4. We pay the Living Wage Foundation (LWF) rate as a supplement. What impact might this have on our arrangements?

This should be relatively straightforward; the bottom-loading in the NJC pay deal in 2018 and 2019 should significantly narrow the gap with the LWF rate, so you will merely reduce the level of the supplement.

5. We introduced the Living Wage Foundation rate by removing all pay points below that rate from our pay structure. Some of those pay points may now be above the LWF rate by 2019. What are our options?

In April 2017 the LWF rate was between SCPs 12 and 13. In April 2018 it was between SCPs 10 and 11. The LWF rate for next April is not yet known but we would expect it to be below the hourly value of SCP 2 on the new pay spine. This highlights the potential problems that can be caused by removing pay points from the structure. A council that used SCP 11 as its minimum point as a way of dealing with the LWF rate would find that point assimilating on to new SCP 3. It would need to consider whether to reintroduce the lower points as part of the broader assimilation process. This would be likely to assist with the erosion of differentials between the bottom two grades within a typical pay structure. However, care should be taken to ensure introducing lower points does not give rise to claims for unlawful deduction of wages.

Those councils that have some alternative 'low pay supplement' will need to consider the basis on which it has been paid and whether it can be included as part of the assimilation process

6. Our council contractually applies NJC settlements, but for historical reasons has some variations in the cash value of particular spine points. How do we apply the new pay spine?

You have a number of choices. You could calculate the percentage increase from 2018 to 2019 for a relevant NJC spine point and apply the same percentage increase to your cash value. However, it is recognised that this may produce some anomalous results such as individual pay points leapfrogging one another. Alternatively you could identify the nearest 'matching' point and use that as the basis to fully return to using the NJC spine. If you do the latter we would advise that you need to ensure that the pay increase is a minimum 2% from 2018 to 2019, but recognise that could also produce anomalies which could be addressed by an assimilation adjustment. There will no doubt be other options based on specific local circumstances and it is not possible to give an answer to all of those in such general guidance

7. Our existing pay structure was built on a principle of grades that were all the same number of pay points. The new spine would create much shorter grades at the bottom end.

This is an almost inevitable consequence of having to address the impact of the National Living Wage. To have evened out gaps in pay points and not merged some existing points would have been far too costly. It is of course open to councils to look to use linked or career grades, providing they represent genuine steps in the demands of the job (see Green Book Part 4.9 and [NJC JE Technical Note 7](#) for more detailed joint advice).

Breadth of grades should recognise the time period required for an employee to become fully competent in their role. We would therefore advise that good practice (particularly where incremental progression is largely automatic) would limit incremental progression to five years which is the case with a six point grade.

8. We have local pay bargaining with an entirely locally determined pay spine. Does the new NJC spine have any implications for us?

From a contractual point of view it is unlikely to have any impact. Clearly any arrangements you have in place will need to be compliant with the level of the National Living Wage. More broadly you may wish to look again at your arrangements in the light of the new national structure. The advantages of the NJC pay spine are:

- The NJC pay spine is transparent
- Using the NJC pay spine aids comparability with other NJC employers
- It becomes easier to apply future NJC pay awards
- Using the NJC pay spine future proofs the employer against National Living Wage increases and so provides stability
- The NJC pay spine provides a sound basis for future pay and grading exercises

9. Do we have to use all the points in the spine?

This isn't a requirement at present and will not be so in the future. Some councils will already not use particular spine points, although the creation of points that do not link into the assimilation process (new SCPs 10, 13, 16, 18 and 21) is likely to raise such issue again.

You may well have to use pay points that currently sit outside any local grading structures eg. Grade 'x' = SCPs 13-16 and Grade 'y' = SCPs 18-21.

If consideration is being given to not using particular points within a grade that of course will result in unequal steps and as with other changes this will need it to be part of your equality impact assessment.

10. If an employee is due an increment on 1 April 2019 how do we interpret the assimilation table?

The NJC agreement is silent on the approach to be taken with regard to the chronology of assimilation and increments when moving to the new pay spine on 1 April 2019. The two potential approaches produce different outcomes at some pay points – those in red in the third column.

Either of the approaches below are acceptable but it is important to use the same approach for the entire workforce covered by the agreement.

At the lower end at the six points which are the result of merging two existing points in to one, deciding what pay point an employee would have been on after getting an increment and then assimilating them to that one produces a lower outcome. Further up the spine there are five points where the result is the opposite. Clearly where increments are paid on a service anniversary date this won't be an issue

SCP at 31 March 2019	<u>Approach A</u> <i>New SCP if “assimilate first and then increment”</i>	<u>Approach B</u> <i>New SCP if “increment first and then assimilate”</i>
6	2	1
7	2	2
8	3	2
9	3	3
10	4	3
11	4	4
12	5	4
13	5	5
14	6	5
15	6	6
16	7	6
17	7	7
18	8	8
19	9	9
20	10*	11
21	12	12
22	13*	14

23	15	15
24	16*	17
25	18*	19
26	20	20
27	21	22
28	23	23

*Pay points not used for direct assimilation

A specific example is shown below where a current four point grade (SCP 18 – SCP 21) would become a five point grade in 2019 (New SCP 7 – SCP 11). Using 'Approach A' above, new SCP 10 is not used in the assimilation table. Old SCP 20 becomes new SCP 9. An employee on SCP 20 would therefore automatically move across to SCP 9 and if pay progression is applicable would then move up to SCP 10.

Current grade 31 March 2019	Assumed new grade 1 April 2019
SCP 18	SCP 7
SCP 19	SCP 8
SCP 20	SCP 9
	SCP 10
SCP 21	SCP 11

Similarly, a specific example using 'Approach B' would result in an employee on SCP 20 first receiving an increment to SCP 21 and then assimilating to SCP 11.

From SCP 28 on the existing pay spine this is more straightforward. Effectively the new pay spine merely re-numbers existing pay points. For example, an employee who was on SCP 30 on 31 March 2019 would automatically move across on to new SCP 24. If an increment is due on 1 April 2019 then that movement would be to new SCP 25.

An example that shows the different outcomes at the lower end of the spine is set out below:

Current grade 31 March 2019	Assumed new grade 1 April 2019
SCP 10	SCP 3
SCP 11	SCP 3
SCP 12	SCP 4
SCP 13	SCP 4
SCP 14	SCP 5

Using 'Approach A' an employee on existing SCP 10 would be assimilated to new SCP 3 and then receive an increment taking them to new SCP 4. Using 'Approach B', the employee would have been moved to existing SCP 11 to show the incremental progression and then assimilated across on to SCP 3.

11. Some of our existing four point grades could become five or six point grades if we apply the assimilation table with no adaptation to our grading structure. What could we do about this?

One option would be to have some longer grades. We would advise that good practice (particularly where incremental progression is largely automatic) would limit incremental progression to five years which is the case with a six point grade.

You may wish to consider losing either one or two SCPs from the grade by removing either the top and / or bottom point in the grade. This would raise issues about future costs if you are removing the bottom point. If the top point has been used to assimilate existing employees, you could initially seek to 'red circle' those employees, but not allow further progression to that pay point. Such an approach could at some point raise equality issues, so this would require an equality impact assessment and regular monitoring over time.

12. We link particular spine points to other conditions of service e.g. the level of premia payments, what do we do about that?

The [recently updated Green Book](#) (see particularly pages 26-29) has highlighted the necessary changes to take effect next April. You will need to ensure that these changes (and any relating to other spine points) are reflected in your contractual documents locally.

Yours sincerely,

*Simon
Pannell*

Simon Pannell

*Rehana
Azam*

Rehana Azam

*Jim
Kennedy*

Jim Kennedy

Heather Wakefield

Heather Wakefield

Joint Secretaries